

Hennock Parish Council

Grounds maintenance contract for 2017 – 2020 awarded 22.2.17

Tenders received:

Year	Tender/contractor A	Tender/contractor B	Tender/contractor C	Tender/contractor D
	£	£	£	£
1	2348.50	2373.21	2721.35	6249.50
2	2383.73	2414.74	2721.35	6499.48
3	2419.48	2457.00	2721.35	6759.46
TOTAL	7151.71	7244.95	8164.05	19508.44
Public liability insurance at £5M confirmed?	yes	yes	yes	yes
Satisfactory first reference received?	Known to Parish Council	yes	yes	Yes
Satisfactory second reference received?	Known to Parish Council	yes	yes	yes
Interview date/time	8.15pm Tuesday 21 st Feb	7.35pm Tuesday 21 st Feb	7.55pm Tuesday 21 st Feb	Not interviewed as amount tendered is more than twice other 3 contractors

- Contractor D was not interview because his tender sum was more than twice that of the other three contractors.
- Contractors A, B & C were interviewed on Tuesday 21st February 2017 in the Old Library room, Chudleigh Knighton Village Hall.
- The interview panel consisted of Councillors Janette Parker (Chairman), Bernard Kelly (Vice-Chairman) & Phil Baker and the Clerk (Helen Reynolds).
- Contractor C is a large company and the panel felt that the Council would not receive the personal service which it currently enjoys. There was also some concern about the use of large machinery/equipment on areas where strimming by hand would be more appropriate and tidier. Additionally, the tender sum over the three year period is £1000 more than tender A.
- The tender sums from contractors A & B were very similar over the three year period.
- The panel was impressed with Contractor B who's Grounds Manager was personable and demonstrated that he knew the area. However, although the Company has worked for Bovey Tracey Town Council, it does not look after any other Town/Parish councils.
- Contractor A is a small business – the proprietor is personable, “hands on” and the panel was more than satisfied with his ability to undertake the contract - he has a proven track record with the Parish Council and it has been very pleased with the work he has undertaken over a number of years; on balance, he was considered the strongest candidate.

In summary, although the panel felt that contractor B could undertake the contract to a satisfactory standard, it unanimously agreed to award the contract to Contractor A because he was the stronger candidate, not least because of his proven track record with Hennock Parish Council. Contractor A is Paul Cary of South West Grounds Maintenance, the Parish Council's existing grounds maintenance contractor.

The unsuccessful contractors have been advised and Paul Cary of South West Grounds Maintenance has been advised that he has been awarded the three year grounds maintenance contract for Hennock Parish Council from 1st April 2017 to 31st March 2020

Helen Reynolds
Clerk to Hennock Parish Council
22nd February 2017