

Hennock Parish Council
Budget Report
Budget Report with Last Year's Budgets

| Code | Title | Cost Centre | Notes | Current Year | | Last Year | |
|------|------------------------|----------------------------|---|--------------|----------|-----------|----------|
| | | | | Receipts | Payments | Receipts | Payments |
| 46 | Precept | .Income - Precept, S106, C | Total Payments for 2024/25 less wayleave, bank interest, allotment rents, HMCEF grant (not confirmed) CIL in ringfenced for Infrastructure | 51,645.06 | | 45,856.87 | |
| 51 | Section 106 Monies | .Income - Precept, S106, C | N/A | | | | |
| 52 | CIL | .Income - Precept, S106, C | Apr 20/02372/FUL £1074.66 Apr 22/02205/CIL1 £20362.68 Oct 22/02205/CIL1 £20362.68 Total = £41799.62 | 41,799.62 | | 1,776.84 | |
| 76 | VAT Recovered | .Income - Precept, S106, C | Not shown on this line | | | | |
| 49 | Wayleave Payment | .Income Administration | As actual 2023/24 £13.32 | 13.32 | | 13.65 | |
| 48 | Bank Interest | .Income Bank Interest | 2024/25 average monthly to date x 12 = £66.57 | 66.57 | | 19.56 | |
| 112 | Donation | .Income Donation | No donations assumed | | | | |
| 2 | Membership - SLCC | Administration | 2023/24 Annual renewal due 31/12/2023 £187.00. 8% Increase = £201.96 | | 201.96 | | 200.28 |
| 3 | Membership - DALC | Administration | 2023/24 Actual £396.01. DALC conference suggested significant increase, propose budget at £450 for November draft. Now know £529 proposed by DALC, see email | | 529.00 | | 398.12 |
| 4 | Clerk's Expenses | Administration | N/A as use debit card. | | | | |
| 5 | Laptop Virus Protectic | Administration | 2023/24 £101.75 less refund £52.15 = £49.60 Checked rates 10/11/23 1 Year subscription £79.99, special offer £44.99 Renewal date 07/06/2024 | | 79.99 | | 83.99 |
| 6 | Website - Domain Rer | Administration | 2023/24 Actual £9.99 Heart Internet stating renewal rate £9.99 due 27/06/2024 | | 9.99 | | 9.99 |
| 7 | Website and Email Ad | Administration | 2023/24 awaiting actual cost for this year, could go up. | | 225.69 | | 225.69 |
| 8 | Councillor's Expenses | Administration | As 2023/24 budget. None spent yet in 2023/24 | | 47.00 | | 47.00 |
| 9 | Room Hire | Administration | £30 / month for Full and Planning Meetings £7.50 / month for Climate & Sustainability £37.50 x 12 = £450 | | 450.00 | | 400.00 |
| 10 | Accountant - Payroll | Administration | See email 31/08/23 confirming rate of £13 / month = £156 | | 156.00 | | 150.00 |
| 11 | Training | Administration | 2023/24 Actual to date £262.10 (7 months) but was election year and lots of new councillors. Propose increase to £330. 11 councillors x £30 typical course cost. | | 330.00 | | 200.00 |
| 13 | Insurance | Administration | 2023/24 actual £569.00 with Clear Councils. 3 year deal. index linked, 10% increase = £625.90 | | 625.90 | | 503.22 |
| 14 | Internal Audit Fee | Administration | See email 31/08/23 confirming rate of £185.00 | | 185.00 | | 175.00 |
| 15 | Data Protection Regis | Administration | As 21/22, 22/23, 23/24 Actual £40 | | 40.00 | | 41.00 |
| 16 | External Audit Fee | Administration | Taken from Scales of Audit Fees determined for years 2022-23 to 2026-27. Income £50K - £100K = £315 | | 315.00 | | 315.00 |
| 17 | Mobile Phone for Cler | Administration | As 2022/23 and 2023/24 budget | | 100.08 | | 100.08 |

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| 18 | Bar for Chain of Office Administration | | 2022/23 & 2023/24 Actual £57 + 5% = £59.85 | | 59.85 | | 59.85 |
| 21 | Stationery | Administration | 2023/24 £105.36 actual for 7 months, so circa £15 / month. Propose £15 x 12 = £180 (Increase of £30) | | 180.00 | | 150.00 |
| 22 | Postage | Administration | 2023/24 £36.58 actual for 7 months, so circa £5 / month. Propose £5 x 12 = £60 (decrease of £40) | | 60.00 | | 100.00 |
| 23 | Printing | Administration | As 2023/24 budget actual to date £0 | | 100.00 | | 100.00 |
| 24 | Advertising | Administration | 2023/24 budget for Knighton News £7 x 12 editions = £84 Now £10 per edition. Propose £10 x 12 = £120 | | 120.00 | | 84.00 |
| 25 | Website - Accessibility | Administration | N/A | | | | |
| 31 | Mileage | Administration | 2023/24 £84.60 actual for 7 months = £12 / month. £12 x 12 = £144 Propose reduce to £200 (£50 reduction) | | 200.00 | | 250.00 |
| 86 | Home Working Allowance | Administration | The rate is £26 / month = £312.00 | | 312.00 | | 216.00 |
| 98 | Climate Emergency / : Administration | | ** £500 in budget not assumed grant funded this year. | | 500.00 | 500.00 | 500.00 |
| 108 | Scribe Accounts | Administration | 2023/24 £345.60 Propose 20% increase as this year = £414.72 | | 414.72 | | 345.60 |
| 119 | Uniform | Administration | N/A | | | | |
| 126 | Refreshments | Administration | Propose £30, never been budgeted for before. | | 30.00 | | |
| 132 | Clerk's Training - ILC/ Administration | | Agreed at Full PC Meeting 10/10/23 for Clerk to undertake ILCA to CILCA training in 2024/25 | | 120.00 | | |
| 134 | Digital Mapping | Administration | ** Agreed at Nov meeting not required 2023/24 free with BHIB Insurance. Need to decide if want to carry on with % reduction in fee | | | | |
| 137 | Microsoft 365 Personr | Administration | Due Jan 2023 £49.99, assume same price. | | 49.99 | | |
| 138 | Training Books | Administration | N/A | | | | |
| 41 | Allotment Costs | Allotments | To match Allotment Rents | | 1,512.75 | | 1,455.00 |
| 47 | Allotment Rents | Allotments | Teign Village £360 + 5% increase agreed 14/02/23 = £378 Chudleigh Knighton £300.00 Hennock = £795 + 5% increase agreed 14/02/23 £834.75 (assuming N/A) | 1,512.75 | | 1,455.00 | |
| 88 | Allotment Rents Reim | Allotments | N/A | | | | |
| 82 | Chairman's Allowance | Chairman's Allowance | As 2023/24 | | 60.00 | | 60.00 |
| 77 | Election Expenses | Election Expenses | 2023/24 Actual £537.70 2 wards Propose budget of £600.00 | | 600.00 | | 200.00 |
| 33 | Chudleigh Knighton P Grants | | ** Historically been £300 | | 300.00 | | 300.00 |
| 72 | Grounds Maintenance | Grounds Maintenance | 3 year Contract started April 2023. £2664.50 inflation increase in contract of 2.5% = £2731.11 | | 2,731.11 | | 2,644.50 |

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| 73 | Parish Lengthsman C | Parish Lengthsman | 3 year Contract started April 2023. £7837.00 inflation increase in contract of 2.5% = £8032.93 £7032.93 + £1000 for extras Cost code 73 AND £1000.00 Cost code | | 8,031.93 | | 6,837.00 |
| 58 | Repairs | Parks and Open Spaces | 2023/24 7 months = £2009.15 | | 3,500.00 | 197.49 | 3,000.00 |
| 63 | Planting and Tree Wo | Parks and Open Spaces | Propose £3500, £500 increase As 2023/24 | | 500.00 | | 500.00 |
| 64 | Annual Play Park Insp | Parks and Open Spaces | 2023/24 the rate will be £340.50 in March 8% increase on budget. Propose £367.74 8% increase | | 367.74 | | 315.00 |
| 65 | Rent - Hennock Play f | Parks and Open Spaces | As 2023/24 £435 actual | | 435.00 | | 445.00 |
| 66 | Inspections Play Park | Parks and Open Spaces | 2024/25 £229/ month as email confirmation 10/11/23 2023/24 Actual £215 / month £229 x 12 = £2748 (6.5% increase) | | 2,748.00 | | 2,520.00 |
| 67 | Emptying bins at Car | Parks and Open Spaces | 2023/24 £2487.50 agreed at meeting 14/02/23. We pay yearly in arrears | | 2,487.50 | | 1,574.00 |
| 89 | Signage (Not Covid) | Parks and Open Spaces | | | 200.00 | | |
| 124 | Rent - CK Environmer | Parks and Open Spaces | As 2022 invoice, 2023 invoice due | | 15.00 | | 15.00 |
| 136 | Noticeboards | Parks and Open Spaces | N/A bought new keys 2023/24 | | | | |
| 35 | Defibrillators | S137 | N/A pads expire 22/05/2025 | | | | |
| 39 | Wreaths | S137 | As 2023/24 budget £40 | | 40.00 | | 40.00 |
| 40 | Christmas Community | S137 | As 2023/2024 budget £280.00 | | 280.00 | | 280.00 |
| 104 | Defibrillator - Locality | S137 | N/A | | | | |
| 26 | Pension | Staff Costs | ** In November draft inputted 2023/24 budget figures. Pay Award now finalised and HR Review now completed Overall Staff Costs went up 8.6% | | 1,041.35 | | 957.53 |
| 28 | Clerk's Net Salary | Staff Costs | ** In November draft inputted 2023/24 budget figures. Pay Award now finalised and HR Review now completed Overall Staff Costs went up 8.6% (within budget) so inputted | | 18,700.57 | | 17,580.82 |
| 30 | Tax and NI | Staff Costs | ** In November draft inputted 2023/24 budget figures. Pay Award now finalised and HR Review now completed Overall Staff Costs went up 8.6% | | 4,244.58 | | 3,866.41 |
| 99 | (ER) Project - Parish f Z. | EARMARKED RESERVE | £134 left in Earmarked Reserves | | | | |
| 101 | (ER) HMCEF P. Leng Z. | EARMARKED RESERVE | ** Applied 27th November, not received confirmation yet. | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| 110 | (ER) IT - Laptop, Print Z. | EARMARKED RESERVE | £1000 in earmarked reserves | | | | |
| 121 | (ER) Tidy Teignbridge Z. | EARMARKED RESERVE | ** In November draft as 2023/24 Budget £490 But not available for 204/25 so removed from budget | | | 400.00 | 400.00 |
| 125 | (ER) Project - CK Pho Z. | EARMARKED RESERVE | £500 in earmarked reserves | | | | |

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