

Status of Group	<p>The Climate and Sustainability Group (CSG) is a working group of Hennock Parish Council (HPC).</p>
Background and Purpose of Group	<p>In line with National Government, Devon County Council and Teignbridge District Council, Hennock Parish Council declared a Climate Emergency in 2019. The Climate and Sustainability Group has been formed to work along partners in the Community and will:</p> <ol style="list-style-type: none"> 1. Raise awareness in the Parish of issues in relation to the Climate Emergency and promote participation in actions that will help address it, including protecting the local environment and promoting the biodiversity within it. 2. Raise awareness of how people can live in a more sustainable way and promote activities to help facilitate this. 3. Offer recommendations to the Parish Council in relation to points 1 and 2 and how it can operate in a sustainable way that minimizes its carbon footprint. 4. Identify short and long term goals that offset the effects of climate change in the Parish and initiate actions to achieve them.
Objectives	<ul style="list-style-type: none"> • The CSG will engage with the local community, through a variety of channels, to promote actions that will address climate change and protect the local environment and its biodiversity. • It will help record what flora and fauna are present in the Parish, initiate actions that protect the local environment and promote the biodiversity within it. • Increase public involvement within the Parish, in actions that help achieve the purpose of the group. • Network with surrounding Councils and bodies to promote the aims of the group.
Methods	<ul style="list-style-type: none"> • Arrange activities and presentations and share information related to climate change and the local environment. • Initiate and facilitate actions in the community that will help address issues related to climate change. • Obtain evidence-based information for the Council and local Community on issues relating to climate change and the local environment and its biodiversity. • Network with other groups, including local schools, other councils and groups with related specialist knowledge such, as Devon Wildlife Trust to align work with them, in order to help fulfil the aims of the Group. • Inform Parishioners of any consultations in relation to climate change that are seeking their response.

	<ul style="list-style-type: none"> • Network with other working groups and Committees of Hennock Parish Council to ensure a consistency of approach. • Lobby relevant bodies to support long term aims and purposes of group.
Membership	<ul style="list-style-type: none"> • Quorum: To make a decision with financial implications the meeting must include three Parish Councillors. • Additional members of the representative community may be co-opted as associate members to the CSG to ensure wider representation.
Meetings & Procedures	<ul style="list-style-type: none"> • The main group will meet monthly. • Decisions are made by a simple majority vote, with the Chairperson having a casting vote in the event of a tie. • The Chairperson is appointed by members of the Climate and Sustainability Group and must be a Hennock Parish Councillor. They will be subject to an annual review. • The Chairperson will ensure an agenda is circulated prior to a meeting. • Subgroups will be formed to help the main group address work in specific areas, reporting back to the main group monthly. They will meet as required and those currently formed are: <ol style="list-style-type: none"> 1. Combatting Climate Change 2. Activities, Talks and Presentations 3. Parish Flora and Fauna 4. Promoting Nature and Green Spaces 5. Climate and Sustainability Links • All members must comply with the Parish Council's Code of Conduct. • All members to register any conflicts of interest before voting and will leave the meeting if confidential information relating to the matter affected by the conflict is being discussed. Where a conflict of interest has been registered, that member will not have voting rights. • Notes of the meeting will be reported to the next Parish Council Meeting. Notes from subgroup meetings will be reported to the next CSG meeting.
Review	<ul style="list-style-type: none"> • Relevance and membership of CSG will be reviewed at the Annual Meeting of the Parish Council, usually held each May.

Agreed at Full Parish Council Meeting, 12th September 2023