

## 9.1. Clerk's Actions from Parish Council Meeting held 12<sup>th</sup> December 2023

Action Ref.	No.	Action	Notes	Agenda Item Jan
A	6.3.	The Clerk to complete Teignbridge's community fund application of £200 ASAP and let the council know if our application has been successful.	Completed & successful	13.1
B	6.3.	The Clerk to purchase frames and organise installation once we have received the grant.	Completed, grant received and frames purchased	13.1.
C	10.	The Clerk should update Hawthorn Accounting Services, that January pay will be at SCP 27 rate and include backpay for November and December at the new rate.	Completed	13.1.
D	10.	The Clerk had sought permission from Chudleigh Knighton Village Hall prior to the parish council meeting to change our address, so just needs to confirm with the village hall that the parish council formally agreed.	Completed	N/A
E	10.	No action required yet, £1000 already in earmarked reserves to purchase a new laptop.	N/A	N/A
F	10.	Add to January Agenda to co-opt a councillor to join the HR Committee following the resignation of Cllr Sarah Lee from Hennock Parish Council	Completed	10
G	11.	The Clerk to produce the Newsletter and distribute via agreed methods including the following subjects: * Devon Home Choice * 2 Vacancies on Hennock Parish Council * Tree Hub on 27th January * Community Energy Day on 24th February	Completed	N/A
H	13.1.	The Council unanimously resolved to approve the payments above and resolved that the Clerk should make the above payments 155 – 169 using online banking with the exception of Scribe voucher 159 which is an automatic Nest payment payable in January.	Completed	N/A
I	14.	The Clerk to send our District Councillors links to our Climate and Sustainability website.	Completed	N/A
J	15.	No action required regarding CIL consultation.	Completed	N/A
K	16.1.	The Clerk was instructed to respond with the following:  Hennock Parish Council considered proposal 0501/23 at their Full Parish Council Meeting on 12th December 2023 at Chudleigh Knighton Village Hall, agenda items 16.1.  Hennock Parish Council object to the proposal.  In the Planning Statement that was uploaded onto the portal on 11th December it refers to lots of evidence, however this evidence isn't available on the portal.  We noted the representation uploaded on 27th November which suggests the building has been concealed.  This area is not an identified area for development in Dartmoor National Park.	Completed	N/A
L	19.	The Clerk to forward the cycle forum minutes and slides to councillors when they become available	Completed	N/A

Updated 08/01/24