

HENNOCK PARISH COUNCIL

Notice is hereby given and all Allotment Committee Members are summoned to the  
**Allotment Committee Meeting** that will be held on **Monday 5<sup>th</sup> February 2024**  
**At Chudleigh Knighton Village Hall – Garden Room** starting at 10am.

Signed: *Elly Maynard*



Clerk Dated: *29<sup>th</sup> January 2024*

**AGENDA**

**PART I (Open to the Public)**

1. **Election of Chairman**
2. **Election of Vice-Chairman**
3. **A reminder to all in attendance at the meeting that they may be recorded or otherwise reported about.**
4. **Co-option / resignation of members to / from the Allotment Committee.**
5. **To receive apologies for absence and to approve the reasons for absence.**
6. **Declaration of any personal or prejudicial interests for items included on the agenda and their nature and a reminder to councillors to update their register of interests where appropriate.**
7. **Requests for dispensations.**
8. **Public participation:** an opportunity for members of the public to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration by the parish council. Members of the public may not take part in the Parish Council meeting itself.
9. **Approval and signing of the Minutes:** Allotments Committee meeting held 7<sup>th</sup> February 2023
10. **Agreement of agenda between Parts I & II**
11. **Report on Hennock allotments from the Clerk**
12. **Reports from Chudleigh Knighton Allotment Association**
13. **Report from Teign Village Allotment Association**
14. **To consider Terms of Reference for the Allotment Committee**
15. **Review of Allotment Rents for 2025/26**
16. **Matters brought forward by Parish Councillors**
17. **Agree date, venue and time of next Allotments Committee meeting**
18. **Dates, venues and times of next Parish Council meetings:**  
*Tuesday 13<sup>th</sup> February 2024: Parish Council meeting starting at 7.30pm, Hennock Village Hall*  
*Tuesday 27<sup>th</sup> February 2024: Planning Committee meeting starting at 7.30pm, Chudleigh Knighton Village Hall*

**PART II (PRIVATE)**

Councillors are reminded that they must declare any interest they may have in any item to be considered at this meeting prior to any discussion taking place on that item. Councillors are also reminded of the need to ensure that the Register of Interests is kept up to date. Items for inclusion on the agenda of Parish Council meetings should be sent in writing to the Clerk [clerk@hennockpc.org.uk](mailto:clerk@hennockpc.org.uk) at least 8 CLEAR DAYS before the date of the meeting. Tel: 07841 215606