

HENNOCK PARISH COUNCIL

MINUTES OF THE ALLOTMENTS COMMITTEE MEETING HELD ON TUESDAY 20TH FEBRUARY 2018 IN THE OLD LIBRARY ROOM, CHUDLEIGH KNIGHTON VILLAGE HALL STARTING AT 7.30PM.

PRESENT: Cllrs P Baker, J Brunel and J Parker (Chairman of Allotments Committee)

Members of the public

H Reynolds, Clerk to the Parish Council

1. FILMING AND RECORDING OF MEETINGS: The Chairman reminded all in attendance at the meeting that they may be filmed, recorded, photographed or otherwise reported about. Hennock Parish Council's protocol on the filming and recording of meetings was on display and those undertaking these activities were deemed to have accepted them whether they had read them or not.

2. TO ACCEPT APOLOGIES FOR ABSENCE: Apologies were received from Cllr Williamson and the reason for her absence was accepted.

3. DECLARATION OF INTEREST FOR ITEMS INCLUDED ON THE AGENDA & A REMINDER TO COUNCILLORS TO UPDATE THEIR REGISTER OF INTERESTS WHERE APPROPRIATE: None.

4. REQUESTS FOR DISPENSATIONS: None.

5. PUBLIC PARTICIPATION: AN OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO SPEAK TO THE COUNCIL ABOUT MATTERS WHICH CONCERN THEM: Alec Jacobs reported as follows in respect of Hennock allotments:

- Plot number signs have been made and placed on marker pegs on the allotment plots (when you face the marker peg/number, the plot is on the right-hand side).
- Each plot has a post on each corner – thanks were extended to Richard Harvey for the posts.
- The large shed has been moved.
- When the ground dries up the plots will be rotovated.

The Chairman thanked Alec and his team for all their diligent work at Hennock allotments.

6. APPROVAL AND SIGNING OF THE MINUTES: The minutes of the Allotments Committee meeting held on 21st November 2017 were approved and duly signed.

7. MATTERS ARISING FROM THE MINUTES:

7.1. Path forming right of way through Hennock allotments: Simon Lee, Dartmoor National Park Ranger has looked at the footpath which runs along the side of Hennock allotments – it is a little bit muddy and a little bit lumpy but satisfies the requirements (RC2); however, he is more than happy to have a look at it with someone and suggested putting somebody up there with a mini digger and some gravel. After some discussion, the Clerk was instructed to ask Simon if he would improve this path.

7.2. Removal of asbestos from Hennock allotments/area to be excluded from allotment plots/cultivation: SafetyKleen carried out the collection of asbestos from Hennock allotments. They have cleared the surface but have advised that more might be found and, as agreed, they have left a metal container for this which includes a bag, glove and a mask. These can be kept for a year and if SafetyKleen are needed to collect more asbestos they will quote a reduced rate and double bag it on collection. Alec Jacobs is storing the metal container, etc. After some discussion, it was agreed that this area should not be cultivated.

7.3. Removal of large shed from Plot 10 Chudleigh Knighton allotments & preparation of site for two allotment plots: In November, the Committee agreed that the Council's preferred contractor should be instructed to remove the shed and prepare two plots for letting. The shed was removed by tenants but the site also required some clearing as it was in a considerable mess: vast amounts of broken glass, two baths, plastic guttering, two metal bars and a thousand-gallon cast iron tank full of water on a stone. In addition, there were weeds at the back of the site which required treating. A quote of £350 plus VAT was accepted from Dartmoor Heathers & Gardens for clearing the site, £50 of tipping fees and preparing the site for two allotments. The

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allotment holder was asked to accept some responsibility for this and agreed to contribute £100 towards the cost.

8. AGREEMENT OF AGENDA BETWEEN PARTS I & II: There were no items to be discussed in Part II.

9. ALLOTMENT LETTINGS UPDATE: Chudleigh Knighton: all plots left and now only five on the waiting list. Hennock: Plots 8 & 11 are vacant but there is some interest. All invoices and Tenancy Agreements have been sent out for 2018/19 including copies of a Bird Flu notice.

10. HENNOCK ALLOTMENTS REVAMPING UPDATE: Refer to minute item 5.

11. BIRD FLU: ADVICE GIVEN TO ALLOTMENT HOLDERS: Advice has been sent to all allotment holders: see Appendix A.

12. MARKER PEGS FOR ALLOTMENT PLOTS: Alec Jacobs advised that they had used small fencing stakes at Hennock allotments to which plastic signs have been attached which Alec has made from plastic and stick on numbers. After some discussion, it was agreed that Alec would ask Peter Patchett to cut the plastic and fix the numbers for Chudleigh Knighton allotment plots. The Clerk was instructed to ask the Council's preferred contractor to put the posts in and screw the plastic signs to the posts.

13. ALLOTMENT ASSOCIATIONS: Nobody has come forward in this respect.

14. MATTERS BROUGHT FORWARD BY PARISH COUNCILLORS:

14.1. Entrance gate at Hennock allotments broken and in need of replacement: The Clerk was instructed to ask Simon Lee whether this was something he could replace as it is the entrance to the public footpath.

14.2. Entrance gate at Chudleigh Knighton allotments broken and in need of replacement: The Clerk was instructed to ask the Council's preferred contractor to replace the gate and arrange for new signage. The Chairman expressed her preference for a metal gate which would require less maintenance and last longer.

15. AGREE DATE, VENUE AND TIME OF NEXT COMMITTEE MEETING: It was agreed that the next meeting should be held on Tuesday 15th May 2018 starting at 7.30pm in Hennock Village Hall.

Part II (Private): None.

As there was no further business the meeting ended at 8.10pm.

..... **Chairman**

Dated.....