

HENNOCK PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUESDAY THE 10TH JANUARY 2017 IN CHUDLEIGH KNIGHTON VILLAGE HALL STARTING AT 7.30PM.

Present: Cllrs P Baker, M Curran [co-opted during the meeting], B Kelly [Vice-Chairman], P McCullar, J Parker [Chairman], P Wastell and S Wonnacott.

County Cllr F J Brook.

District Cllrs R Keeling & D Laing.

H Reynolds, Clerk to the Parish Council.

PART I (Open to the Public)

1. FILMING AND RECORDING OF MEETINGS: The Chairman reminded all in attendance at the meeting that they may be filmed, recorded, photographed or otherwise reported about. Hennock Parish Council's protocol on the filming and recording of meetings was on display and those undertaking these activities were deemed to have accepted them whether they had read them or not.

2. TO ACCEPT APOLOGIES FOR ABSENCE: Apologies were received from Cllr K Dobson and Cllr J Williamson and the reasons for their absence were accepted.

3. DECLARATION OF INTEREST FOR ITEMS INCLUDED ON THE AGENDA & A REMINDER TO COUNCILLORS TO UPDATE THEIR REGISTER OF INTERESTS WHERE APPROPRIATE: Cllr P Wastell declared a pecuniary interest in item 13: Housing Needs Survey because he has brought forward some land at New Houses, Five Lanes, Hennock, for potential affordable self build plots and the Housing Needs Survey will be a factor which Dartmoor National Park Authority [DNPA] will consider in relation to a planning application. Cllr Wastell left the room whilst this matter was discussed.

4. REQUESTS FOR DISPENSATIONS: None.

5. PUBLIC PARTICIPATION: AN OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO SPEAK TO THE COUNCIL ABOUT MATTERS WHICH CONCERN THEM: None.

6.1. POLICE OFFICER'S REPORT: There was 1 crime reported for December 2016: Possession of a controlled drug – Class B Cannabis Resin – The Cannabis was found during the execution of a warrant on a private dwelling. The offender has been dealt with by way of Restorative Justice – The offender is to attend a Cannabis Diversion Course.

The Summer Update from the Local Neighbourhood Police Team was circulated amongst councillors - it included reference to "ClickB4UCall" campaign on the Devon & Cornwall Police website which is an attempt to reduce the waiting time on the "101" phone line and "Ask the Police" – an online facility with a list of frequently asked questions. Non emergency incidents/crimes can also be reported by emailing 101@dc.police.uk

6.2. COUNTY COUNCILLOR'S REPORT: Cllr Jerry Brook reported on the following matters: (i) Devon County Council [DCC] are close to budget time – it has an £8.5million overspend on children's services – the Council is grappling with this demand-led situation. Often the children have complex needs which are not met easily or cheaply but Cllr Brook was pretty confident that the Council will find the funds to meet the overspend; (ii) Cllr Brook sits on the Health & well-being scrutiny committee: The Association for Cottage Hospitals has come out vehemently against the closure of cottage hospitals and this will "carry some weight"; and (iii) revenue going to schools to support the 14-18 year old programme is to be cut; it hasn't been as successful as the Government would have liked and the proposal is to close four university technical colleges [UTCs]. None of the schools in the Chudleigh division will receive less than last year although that is not to say that they wouldn't otherwise have received more.

The Chairman raised a local issue where a family has moved in to Chudleigh Knighton but has been unable to get a place in Chudleigh Knighton School for their 6 year old child; subject to the Chairman obtaining the family's consent to pass on their details, Cllr Brook agreed to investigate and see what he could do to resolve the situation.

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The Chairman thanked Cllr Brook for his report and for his agreement to a grant of £2000 for updating the Parish Plan; the Clerk was instructed to send a completed application to Chris Ring at DCC.

6.3. DISTRICT COUNCILLORS' REPORTS: Cllr Laing reported as follows: (i) on the assumption that the cottage hospitals will be sold, it has been suggested that the Authority gifts Bovey Tracey Hospital to the Friends of Bovey Hospital and they can provide a transition facility from the main hospital to home; (ii) Teignbridge District Council [TDC] has approved the Council Tax Reduction scheme; (iii) in March the Government will do a litter initiative scheme; (iv) TDC are investing in its premises at Forde House to save money: the Department of Work & Pensions are to rent some of the office space; it will share half the cost of the refurbishment and provide rental income of £100K p.a. In response to a question from the Chairman about how residents will access the service as it is being moved from the centre of Newton Abbot and will require local residents to catch two buses to get to Forde House, Cllr Laing advised that the Department of Work & Pensions wants residents to be able to access their services from one location – a “one stop shop”; (v) Recycling is improving with double the collection of cardboard over the Christmas period; TDC also collected wrapping paper – not all local authorities did this; (vi) tourism is up 4% in Teignbridge which is very positive; there was a £10million spend after the BBC Big Weekend and more people are coming to Teignbridge on holiday. Cllr Laing has met Tim Smit (one of the co-founders of the Eden project) who is very enthusiastic about bringing tourism to this area; Project Eden brings £1.8million to the Cornish economy as visitors will spend elsewhere and support other businesses; (vii) If there are any young people in Hennock at UTC, Cllr Laing encouraged them to get in touch with him to progress apprenticeships or apprenticeship graduate schemes; and (viii) The Sports Club, which has lighting, in Chudleigh is to be a landing site for the Devon Air Ambulance.

Cllr Keeling reported as follows: (i) he is sitting on two committees: Planning (he is aware of the possible development for Apple Tree Close in Chudleigh Knighton) and Overview & Scrutiny; (ii) he voted against the abolition of the Council Tax Reduction scheme for new applicants; he felt it is a safety net for the poorest in the community which is being taken away; the £44K budget was not a lot but helped those who needed it.

The Chairman thanked Cllrs Laing and Keeling for their reports.

6.4. DARTMOOR NATIONAL PARK PARISH LINK MEMBER'S REPORT: None.

7. APPROVAL AND SIGNING OF THE MINUTES: The minutes of the Parish Council Meeting held on the 13th December 2016 were approved and duly signed.

8. MATTERS ARISING FROM THE MINUTES:

8.1. A Nation's tribute & WW1 beacons of light on the 11th November 2018: Cllr Kelly has made enquiries to get a bugler – the initial reaction is that it is too far in advance to commit. He has approached people and had a good response; he will talk to the cadets and ask if they can do a march past. After some discussion, it was agreed that Cllr Kelly will ask the Clerk to put the matter back on the agenda when required.

8.2. Play Parks Working Group membership: One member of the public, Mr Tony Allen, has agreed to join the Working Group which includes the following councillors: Cllr Parker, Cllr Wastell & Cllr Williamson. The Chairman agreed to promote the Working Group on the Council's Facebook page.

8.3. Painting of bus shelter outside former Anchor Inn: Cllr Wastell reported that, when the weather is dryer, the paint needs to be scraped back and two coats of stabiliser applied before it is painted. Cllr Wastell kindly agreed to provide the stabiliser and paint the shelter. Cllr Parker has the paint and agreed to assist.

8.4. Articles for Knighton News and for Hennock and Teign Village Chronicle website: The Clerk was instructed to add the following articles: (i) Distribution of the Housing Needs Survey at the end of January; (ii) a request for landowners to come forward with land they would be prepared to release for affordable housing; (iii) Avian influenza (bird flu) outbreak in the UK; and (iv) promotion of the Play Parks Working Group.

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9. VACANCY IN THE OFFICE OF PARISH COUNCILLOR/CO-OPTION OF COUNCILLOR TO THE PARISH COUNCIL: Maura Curran spoke to the Council in support of her application to join the Council: she has lived in Hennock for 12 years; she is an IT manager in Plymouth and commutes daily. Maura was a Hennock school governor for 8 years and involved with the federation. She has also been in the local panto. Maura really wants to get involved in supporting the community including Teign Village and Chudleigh Knighton. Following the “drama” over the mining truck, Maura would like to represent everybody and “not just the people with the loudest voices”. She would like to be involved in improving access to efficient public services. In response to a question from the Chairman, Maura confirmed that she understood she would be standing for the term of the current Council i.e. another two years. After some discussion, it was unanimously resolved that Maura Curran should be co-opted to the Council - she signed the Declaration of Acceptance of Office; she had previously signed/completed the application to join the Council (confirming that she satisfies the legal requirements to become a councillor) and an Electronics Communications authority. Maura was provided with a Register of Interests form which she agreed to complete and return to Teignbridge District Council within twenty eight days of her co-option. The Clerk agreed to send Cllr Curran copies of the Council’s Financial Regulations, Standing Orders and Good Councillors Guide.

10. AGREEMENT OF AGENDA BETWEEN PARTS I & II: It was agreed that there were no items to be discussed in Part II.

11. FINANCIAL MATTERS AND PAYMENTS:

11.1. Payment of invoices: The Council resolved to make the following payments:

Payee	Chq no.	Purpose	Amount (£)
H Reynolds	2455	Clerk’s net salary	1090.42
HMRC	2456	PAYE & NI	199.20
S & W Lygo Engineering	2457	Chudleigh Knighton, Hennock & Teign Village Car parks, bus shelters & Play Parks inspection and cleaning	180.00
H Reynolds	2458	Clerk’s expenses*	36.63
Dartmoor Heathers & Gardens	2459	Parish Lengthsman duties: £705.00 plus VAT £141.00	846.00
Dartmoor National Park Authority	2460	Planning application fee in respect of the interpretation board for the Mining truck site in Hennock [50% of the normal fee of £195.00 because the application is being submitted by the Parish Council] <i>Replaces cheque number 2452 for £192.50 which has been destroyed – planning fee less than originally anticipated. The Clerk advised the Council that DNPA has requested some further information to support the planning application.</i>	97.50
The Claycutters Arms	2461	Grant for community Christmas dinner <i>As agreed at the Parish Council meeting held on the 13th September 2016, minute reference 13.5. Agreed a grant of £7 per head for 30 people (up to £210) towards the lunch/gifts.</i>	210.00
Devon & Cornwall Newspapers	2462	Fee for advert/public notice in Mid Devon Advertiser on Friday 6 th January 2017 for Parish Lengthsman and Grounds Maintenance contracts: £122.50 plus VAT £24.50 <i>Cheque to be sent on receipt of invoice.</i>	147.00

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*Clerk's Expenses £

Working from home expenses	14.00
Stationery: A4 paper [£3.00], Minutes folder [£5.09], envelope labels [£1.69] & C4 envelopes [£1.29]	11.07
Mileage: 13/12 Parish Council meeting in Hennock: 12 miles less mileage to/from CK of 9 miles = 3 miles: Total of 3 miles @ 60.1p per mile	1.80
Postage/stamps	9.76
Total	36.63
Cheque No.	2458

11.2. Financial Statement: A Receipts and Payments Account and a Bank Reconciliation for the nine months ended the 31st December 2016 were presented to the Council, which showed the current account credit balance of £41892.34 and the Savings Account credit balance of £7,140.00, the balance of which after adjusting for un-presented cheques totalling £1942.36, equated to the Receipts and Payments closing credit balance of £47089.98. It was resolved that the financial statements be approved.

12. WAR MEMORIAL AT KNIGHTON HEATH: The Heath was used during the war for storage and as a base for an American regiment and some elderly residents in the Parish would like to see it marked as a memorial before their memory disappears. There is a plinth at Dunley Cross and originally the Council considered some sort of memorial there but it realises that this will not be acceptable from a Highways perspective and so it was agreed that one of the former American base concrete platforms adjoining the Ant Trail would be an ideal alternative location. Steve Chown, a local historian, has enough material for an interpretation board and after some discussion, it was unanimously agreed that the Council should proceed with this project in the form of an interpretation board. It was resolved that the Clerk should ask Cllr Jon Hole if he would be prepared to build the board on the same basis as the one he built for Hennock and ask Cllr Doug Laing for some financial assistance from his Community Fund with the residual cost to be met from the positive cash flow resulting from the VAT refund. The Clerk was also instructed to: (i) seek the support/agreement of Sibelco (owns the land), Devon Wildlife Trust [DWT] (manages the land) and Bovey Tracey Town Council (the land is in their Parish); (ii) ask Steve Chown to write up the material in a format suitable for an interpretation board and discuss with him the size of the board (planning permission will not be required if it is the same size as the Ant Trail interpretation board) – she should also ask Steve to incorporate in the information that Joe Louis, the American professional boxer and world heavyweight champion, was stationed on the Heath; and (iii) speak to SJB Signs regarding the artwork & producing the sign board.

13. HOUSING NEEDS SURVEY: Janice Alexander of Devon Communities Together has confirmed that the survey will be posted to residents at the end of January. After some discussion, the Clerk was instructed to produce a poster for the website and notice boards encouraging residents to complete the survey and asking landowners to come forward if they have land suitable for affordable housing. Councillors were asked to talk to residents and encourage them to complete the survey.

14. GROUNDS MAINTENANCE AND PARISH LENGTHSMAN TENDERS: AGREE DATE FOR INTERVIEWS: A public notice went in the Mid Devon Advertiser on Friday the 6th January 2017 inviting contractors who wish to tender for a 3 year contract for (i) Parish Lengthsman duties and (ii) Grounds maintenance duties to contact the Clerk for information. Tenders are required by 12 noon on Friday the 3rd February 2017. After some discussion, it was agreed that contractors would be interviewed on Tuesday the 21st February 2017 starting from 7pm in the Old Library Room, Chudleigh Knighton. Cllrs Baker, Kelly and Parker agreed to undertake the interviews with the Clerk and the Clerk confirmed that she had prepared an interview proforma for completion at the interviews. The Clerk was instructed to make the necessary arrangements.

15. PARISH/COMMUNITY PLAN UPDATE: County Cllr Jerry Brook has agreed to fund £2000 from his Locality Budget for updating the Parish Plan. The Clerk has spoken to Gary Powell, Community Projects Officer at TDC; in terms of the way forward he has suggested/advised the following: (i) Review existing Plan and produce a brief document showing what has happened and what has not happened/reasons for this; (ii) Undertake a community survey - Gary can help with this and he has recommended speaking to Martin Rich at Devon Communities Together who works collaboratively with Gary on Parish Plans – they will make a charge for this; (iii) Complete a new Plan – there are 10 sections in the average plan which should include an action

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plan working with the whole community; (iv) Cost - Gary felt that £2000 should be enough; the survey will form a large part of the cost and there will be printing costs although Gary advised that the tendency is to produce summary documents with one or two full copies and copies can be made available electronically; (v) As part of the plan - identify who is willing to collaborate and take things forward; (vi) Timescale - Gary indicated that this would be a 12 month project and some have taken longer; and (vii) Gary confirmed that if a developer is involved in the future, the Parish Plan provides evidence of need.

After some discussion, it was agreed that the Council would set up a Working Group to take this project forward with members of the community being invited to join the Working Group. It was suggested that (i) members of the Churches and Village Halls be made aware of the Council's plans and be invited to join the Working Group and (ii) the Council could use the system of delivery for the newsletters for distributing the survey. The Clerk was instructed to email the existing Community Plan to all councillors and add this item to the February agenda for further discussion.

16. CORRESPONDENCE FOR CONSIDERATION AND ACTION:

16.1. Devon Association of Local Councils: the Secretary of State has decided to defer proposals to extend referendum principles to Town and Parish Councils. Hennock Parish Council has acted with restraint (as expected by the Secretary of State) and the increase in the precept for 2017/18 is a direct result of taking on additional responsibilities in the form of the Parish Lengthsman.

16.2. National Grid Community Relations Team: invitation to national grid works briefing regarding refurbishment of overhead power lines in Hennock which will involve road closures; the refurbishments will affect other Parish/Town Councils who will also be invited to attend the meeting – date/time & venue to be confirmed but provisionally set for the evening of Tuesday 31st January 2017. The Community Relations Team has been asked not to close the road in to Hennock on a Wednesday as this is the only day Hennock gets any form of public transport. The need to avoid school opening and closing times has also been highlighted. Cllr Wonnacott requested that the Community Relations Team ensure emergency services are aware of suitable alternative routes in to Hennock.

16.3. Devon Communities Together - Bags of Community Grant scheme from Tesco: suggestions from councillors included revamping the surface of the Black Path and Phase 2 of the Ant Trail, Chudleigh Knighton Heath. After some discussion, it was agreed that it was unlikely that the scheme would support tarmac for Black Path and it was, therefore, resolved that the Council should apply for a grant of £3000 for the second phase of the Ant Trail – an additional loop to the walk and another interpretation board (the interpretation board, trail marker posts and roundels for the Ant Trail cost £3045). The Clerk and Chairman agreed to identify the trail and the Clerk was instructed to (i) seek the support of Devon Wildlife Trust (manages the land), Sibelco (owns the land) & Bovey Tracey Town Council (the trail is in their Parish) and (ii) apply for £3000 of funding from the Bags of Help Community Grant Scheme from Tesco for trail marker posts, roundels and an interpretation board.

16.4. Dartmoor National Park Authority: DNPA has consented to the removal of the payphone box in Teign Village but has advised BT that the Parish Council would like to adopt it. BT has registered the Parish Council's interest in this box and the box opposite The Claycutters Arms in Chudleigh Knighton.

16.5. Mrs Lyn Harris: A letter has been received from Mrs Lyn Harris which addresses two issues: (i) her thoughts on the suitability for affordable housing on the land adjoining Apple Tree Close, Chudleigh Knighton, and a suggestion of an alternative site at the former Anchor Inn; and (ii) the lease for the store in Chudleigh Knighton is up for sale – is it on the “protected” buildings list that the Parish Council made a few years ago? With regard to (i) Mrs Harris feels that the site adjoining Apple Tree Close would not be the best place to house people who may have limited mobility and suggests that the former Anchor Inn site is more suitable being a central location, next to the bus stop to Newton Abbot, 100 yards from the village store, opposite the Village Hall and the bus stop to Exeter and Chudleigh. With regard to (ii) Mrs Harris is referring to the Community Right to bid – TDC's list of assets of community value. The Parish Council identified a number of assets but the only one that was listed was the Environmental Play Area behind Chudleigh Knighton Play Park. The objective of the community right to bid is to give communities more time to raise finance and

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prepare to bid for the asset. If listed, the owner will only be able to dispose of the asset after a specified window of time has expired. The first part of this window is a 6 week interim period from the point the owner notifies TDC. This will allow community interest groups (which includes a Parish Council) to make a written request to be treated as a potential bidder. If none do so in this period, the owner is free to sell their asset at the end of the 6 weeks. If a community interest group does make a request during this interim period, then a full 6 month moratorium will operate. During this period the owner may continue to market and negotiate sales, but may not exchange contracts other than with the community interest group. After the moratorium period the owner is free to sell to whomever they choose and at whatever price i.e. they do not have to sell the asset to the community interest group. There is nothing to stop a community interest group from making a bid for the store if it's not on the list of assets of community value – it requires willingness and resources to take it on.

16.6. DALC: The January newsletter includes details of the procurement of external audit services: PKF Littlejohn LLP London Chartered Accountants have been appointed for Devon and Hennock Parish Council has been automatically opted in to use these auditors; the new appointment becomes effective for the five year period in relation to the accounts for the financial year beginning 1 April 2017 and there are no changes to the existing audit arrangements for the financial year 2016/17. The Clerk was instructed to email the newsletter to Cllr Curran in relation to the training courses.

17. PLAY PARKS MATTERS:

17.1. Play Park Inspectors' reports: Sutcliffe Play's wet pour contractor will undertake the repair to the wet pour under the Minizone & Tiddly winks and Hide & slide toddlerzone units when they are next in the Devon area.

18. REPORTS FROM PARISH COUNCIL'S REPRESENTATIVES ON OUTSIDE BODIES: None.

19. MATTERS BROUGHT FORWARD BY PARISH COUNCILLORS: Cllr Baker has been approached by a resident who is concerned about the very bright security lights which he feels are causing light pollution at GM Coachworks (the Parish Council supported the planning application) – Cllr Baker has advised him to contact TDC Planning on this matter.

Cllr Wonnacott requested that the addition of a "Library" sign to the payphone box at Hennock is added to the February agenda.

Cllr Parker had received a telephone call from a resident who had walked their dog at the reservoirs and the dog had got a fish hook stuck in its paw; Cllr Parker agreed to contact the ranger on this matter.

Cllr Parker requested that celebration of the Queen's Sapphire Jubilee is added to the February agenda – the Queen celebrates 65 years on the throne in February 2017.

20. DATE, VENUE AND TIME OF NEXT PARISH COUNCIL MEETING: The next meeting of the Parish Council will be held on Tuesday the 14th February 2017 in Hennock Village Hall starting at 7.30pm. The next meeting of the Planning Committee will be held on Tuesday the 24th January 2017 in Hennock Village Hall also starting at 7.30pm.

As there was no further business the meeting ended at 9pm.

..... **Chairman**

Dated.....