

11.1. Clerk's Actions from Parish Council Meeting held 11th April 2023

Action Ref.	No	Action	Notes	Agenda Item May
A	9.2.	The Clerk to include the report on the highways page of our website and do a Facebook post with a link to it https://www.hennockpc.org.uk/highways	Completed	N/A
B	9.3.	The Clerk to purchase extra long white cable ties that will fit around telegraph poles. The Clerk to purchase further lamp post signs. The Clerk to organise Lamp Post Sign installation day on Friday 28th April. Total payments £339.88, total receipts £335	Completed 14/04/23 Completed 19/04/23 Completed 28/04/23	N/A
C	9.3.	The Clerk to write to Chudleigh Knighton Pre School, Chudleigh Knighton Primary School, Hennock Pre School and school saying that we have purchased the medals and asking them when they are celebrating the Coronation and saying that Councillors will be happy to attend their celebrations and present the medals.	CK Pre School 3 rd May Cllr Tully attended. CK School 5 th May Cllr Parker attended Hennock Pre School and School 16 th May	N/A
D	10.	The Clerk to produce the Newsletter and distribute via agreed methods including the following subjects: * Police Surgery at Community Coffee Morning, Chudleigh Knighton Village Hall, 12th May 10am – 12 noon * Hedgehogs R Us Highways Project * Names of new councillors * Jubilee Tree, Teign View, Chudleigh Knighton * Mini Library in Hennock had a Spring Clean * Police Surgery 12th May, Chudleigh Knighton * Coronation – medals and Lamp Post Signs * Link to Highways page of our website	Completed Please note the articles weren't included in May Knighton news, see email. Was in Mid Devon Advertiser 4 th May edition.	N/A
E	12.1.	The Council unanimously resolved to approve these retrospective payments from 2022/23 financial year. No action required.	N/A	N/A
F	12.1.	The Council unanimously resolved to approve the above payments from 2023/24 financial year and resolved that the Clerk should make the above payments 2 – 17 using online banking with the exception of Scribe vouchers 6 and 7 which are automatic Nest payments. Please note Scribe 14 and 15 should read meeting held 14/04/23 not 11/03/23, corrected on Scribe.	Completed	N/A
G	14.	The Clerk to write back to the Detachment Commander saying we support the project and it will be interesting to note how much litter has been created since the Great British Spring Clean.	Completed. Risk assessment received.	N/A
H	15.2.	The Clerk to include "To consider the quotes following The Play Inspection Company's Annual Report in March." in the May agenda.	Completed	19.2.
I	16.1.	The Clerk to write to Chudleigh Knighton Allotment Association explaining our contractor removed the gate for safety reasons and it is beyond repair. The contractor is able to install a new gate with new post for £260 this price would include disposing of the old gate. The gate would open outwards and you might like to add a sign saying the gate opens outwards. This would be at Chudleigh Knighton Allotment Association's cost as it states in the tenancy agreement point 7. The parish council is happy to organise this work to be done on your behalf and we can invoice the allotment association.	Chudleigh Knighton Allotment Association agreed with proposal. Project to be completed imminently.	N/A
J	16.	The Clerk to add updated Avian Flu information to our website. https://www.hennockpc.org.uk/allotments	Completed	N/A