

9.1. Clerk's Actions from Parish Council Meeting held 13th June 2023

Action Ref.	No	Action	Notes	Agenda Item July
A	5	The Clerk was instructed to email Chudleigh Knighton Pre School with potential funding sources. Also, it was agreed that the Clerk would forward on any new potential funding sources she receives in the future.	Completed Also now sending them our monthly newsletter	N/A
B	6.4	The Clerk was instructed to include information about free family events on Dartmoor in our newsletter and Facebook page.	Completed	N/A
C	9.1.	Chase for completion dates for outstanding Action P regarding the bark and report back to the council.	Completed, our play park inspectors are satisfied.	N/A
D	9.1.	Chase for completion dates for outstanding Action S regarding the war memorial and report back to the council.	To be completed September 2023. Williams & Triggs do not need access to the Church, but nearer the time they will give a start date when they will need cones placed to allow them to park next to the memorial.	N/A
E	9.2.	The Clerk to report the 30mph sign which has overgrown vegetation to highways.	Completed by our Parish Lengthsman as urgent	12.1
F	10	The Clerk to produce the Newsletter and distribute via agreed methods including the following subjects: * Bovey Tracey Army Cadets Litter Pick * Summer Activities at Dartmoor National Park * Police Surgery at Hennock Village Hall	Completed	N/A
G	12.1	The Council unanimously resolved to approve the above payments and resolved that the Clerk should make the above payments 43 – 58 using online banking with the exception of Scribe voucher 47 which is an automatic Nest payment payable in July.	Completed 14/06 Gerry and Co paid once we received gold plate 23/06/23	N/A
H	13	The Clerk to confirm all dates with the booking secretary of Chudleigh Knighton Village Hall.	Completed, received confirmation email 14/06/23	N/A
I	14	Re. Infrastructure Meeting The Clerk to let all councillors know the agreed date of the next meeting and book Chudleigh Knighton Village Hall.	Completed, see email sent 30/06/23 Meeting 10 th July @ 7.30pm	14
J	15	Re. Sustainability Working Group The Clerk to continue to keep this item on the agenda.	Completed	15
K	16	– The Clerk to add “To consider the proposal to refurbish Teign Village Play Park” onto the July Agenda	Completed	16
L	17	The Clerk to chase for the photographs and then seek advice on how to report the Japanese Knotweed.	Completed, see email sent 30/06/23 Reported to Environment Agency	N/A
M	19.	– The Clerk was instructed to provide costings of a second IBC (purchase and installation) to present at the July Full Parish Council Meeting.	Ongoing. To be considered under agenda item 19.2	19.2
N	21	The Clerk was requested to check who is responsible for cutting the western hedge and report back to the parish council.	To be completed in September. HPC is responsible although it's done on an ad hoc basis so not in a contract. Our Parish Lengthsman has quoted £170 + VAT to cut in September after bird nesting season.	N/A
O	21	The Clerk was requested to chase the land registry and report back to the parish council	Completed. Chased 05/07/23 and provided further plans, solicitors confirmed the registration had already been completed and enclosed a copy of the register entries and the filed plan. Clerk to double check all requests.	N/A
P	21	The Clerk was requested to chase our TPO requests and report back to the parish council.	Ongoing. Chased again 21/06 and had a response, Clerk replied and confirmed oak trees in field off Knights Mead biggest priority.	N/A