

9.1. Clerk's Actions from Parish Council Meeting held 12th July 2022

Action Ref.	Agenda Item July	Action	Notes	Agenda Item Sep
A	5.	The Clerk to contact Dr Peter Beale our voluntary Tree Warden who is a qualified ecologist for suitable advice regarding planting and enhancing the hedgerow. The Clerk to confirm whether Hennock Parish Council own the wired fence on southern boundary and report back to TVAA.	COMPLETED Advice passed onto TVAA Yes it is	N/A
B	8.	The Clerk to ensure all relevant paperwork is completed by Bo, send her register of interests to Teignbridge. Add Bo to our website and set up her email address. Issue Carol with hard copy of Good Councillor's Guide. Introduce her to the parish via website, Facebook and update posters in noticeboards.	COMPLETED	N/A
C	9.2.	Re. Hennock Trough. The Clerk was asked to speak to former Councillor Ivan Bridle for advice as he was involved when the issue arose before.	COMPLETED Advice passed onto to our Contractor	
D	9.3.	Re. Chudleigh Knighton War memorial. The Clerk was asked to complete the next set of forms as part of the process.	Ongoing	9.2
E	10.	The Clerk to produce the Newsletter and distribute via agreed methods.	COMPLETED	N/A
F	12.1.	The Council resolved that the Clerk should make the following payments 77-93 using online banking, with the exception of voucher 81 NEST pension that will automatically be debited in August.	COMPLETED	N/A
G	12.4.	Re: Financial Regulations, agenda item 12.4	COMPLETED	N/A
H	12.5.	The Clerk to invite Cathy to meet the Chairman and herself when she hands over quarter 1 folders to be checked.	COMPLETED	N/A
I	12.5.	The Clerk to let Lyn Harris know we have found a replacement and thank her again for all her hard work over the last 12 years.	COMPLETED	N/A
J	13.	<i>Cllr Phil Baker to speak to Chudleigh Knighton Village Hall Committee to see if they can support Knighton News financially as they include a lot of village hall news and events.</i>	COMPLETED	14
K	13.	The clerk to contact Rev. Alex Sharp saying Hennock Parish Council support Knighton News and would like it to continue as a monthly printed newsletter delivered by volunteers to homes in Chudleigh Knighton and invite the PCC to attend our September meeting.	COMPLETED	14
L	14.	The Clerk to include TDCs "A dog walkers guide to Teignbridge" in our newsletter and also the importance of keeping your dog on a lead at all times on Chudleigh Knighton Heath. Plus, information on how to report dog mess that hasn't been cleaned up and what to do if you witness dog fouling.	COMPLETED	N/A
M	15.1.	The Clerk was asked to place notices on all 3 vehicles detailing their number plate and giving them 28 days to remove their vehicle from the car park. If they still remain after 28 days with no tax or valid MOT she needs to contact the DVLA.	COMPLETED	N/A
N	15.2.	Re. Muga Court fencing. The Clerk to let our contractors know their quote of £225 has been accepted and to go ahead.	COMPLETED	N/A
O	15.3.	Re. Screws in wooden fencing. The Clerk to let our contractors know their quote of £240 and £360 has been accepted and to go ahead.	COMPLETED	N/A
P	15.4.	Re. Chudleigh Knighton Car Park. The Clerk to ask Sibelco	Requested and agreed, chased 02/09/22	10.5
Q	15.5.	Re. Love Parks Week. The Clerk to share via social media any appropriate posts, however she is on annual leave that week.	N/A it was about parks rather than playparks.	N/A
R	16.1.	Re. Allotments. The Clerk to let Jan Williamson, Chairman of TVAA know the above decision.	COMPLETED	N/A
S	18.	The Clerk to share the recording on waste management with all councillors	COMPLETED	N/A
T	18.	The Clerk to request and share Dartmoor National Park's slides with all councillors	COMPLETED	N/A
U	19.	The Clerk to add "Christmas" to September agenda	COMPLETED	N/A