

HENNOCK PARISH COUNCIL

MINUTES OF CHUDLEIGH KNIGHTON ALLOTMENTS TENANTS MEETING HELD ON TUESDAY 20th MARCH 2019 IN CHUDLEIGH KNIGHTON VILLAGE HALL STARTING AT 7.30PM.

PRESENT: Cllr J Parker (Chaired the meeting)
Chudleigh Knighton allotment tenants x 18 [17 with voting rights]
Helen Reynolds, Clerk to the Parish Council

1. WELCOME: The Chairperson welcomed all in attendance and explained the evening's proceedings as detailed in item 2 and summarised the documents on the display board which were as follows:

- Draft minutes of Allotments tenants meeting held on 15th January 2019 – *copies were also available on chairs.*
- Draft minutes of Allotments Committee meeting held on 15th January 2019.
- Copy of letter every allotment holder was sent with their invoice in February which includes details of income & expenditure [see Appendix A].
- Arrangements/proceedings for the ballot.
- Copy of the Ballot form: tenants were asked the following question: *Do you agree that Chudleigh Knighton allotments should be run by a new allotment association instead of the Parish Council?*
- Contact details form – *if the result of the vote was that the majority of tenants there that evening agreed to the allotments being run by an allotment association, the Parish Council needed the contact details of a minimum of 3 people who were prepared to form a committee and take discussions forward with the Council – copies were available on the display table.*
- Teign Village Allotment Association's Tenancy Agreement with its tenants.
- Teign Village Allotments Association's constitution – *members of Teign Village Allotment Association are happy to offer advice/guidance.*

2. ARRANGEMENTS FOR THE EVENING'S PROCEEDINGS: Please refer to Appendix B.

3. QUESTIONS FROM TENANTS: Q: question; R: response from Chairperson

Q.1: Is the timescale unspecified for the handover?

R: If tenants vote in favour of forming an allotment association, they will be asked to nominate 3 people to take forward discussions with the Parish Council. Once a decision has been made, there are no timescales, but the process will start. There is no hurry because the Parish Council wants allotment holders to be comfortable with the agreement.

Q.2: What are the consequences of not forming an allotment association?

R: Things will stay as they are, and the allotments will continue to be managed by the Parish Council.

In the absence of any other questions, the Chairperson reiterated who was eligible to vote i.e. the allotment holder irrespective of how many plots are rented, in whose name the allotment is allocated. Also, for those who share a plot, only one person is entitled to vote.

The Chairperson asked for tenants to put forward/agree a tenant who would act as an invigilator for the ballot: David Lilley acted as invigilator and checked the votes/ballot result.

4. BALLOT & RESULT: Each tenant eligible to vote came forward, the Clerk marked them off the register and handed them a ballot paper duly initialled. Tenants then placed their completed ballot papers in to the ballot box. The votes were counted by the Clerk and checked by David Lilley. The results were as follows:

Allotment	Total Number of Ballot Papers issued	Spoilt Ballot Papers	Votes 'for' forming an Allotment Association	Votes 'against' forming an Allotment Association
CHUDLEIGH KNIGHTON	17	NIL	14	3

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The Chairperson declared an Allotment Association will be formed in Chudleigh Knighton. The Tenancy Agreement between the Allotment Association and the Parish Council will include the responsibilities of each party.

5. THE WAY FORWARD: The following 5 tenants agreed to form a committee/take forward discussions with the Parish Council: Kerrie Lilley, Jill Minty, Geoff Turner, Letitia Wills and Mike Wills. The first of these discussions will take place during the Allotments Committee meeting to be held on Tuesday 2nd April 2019 at 7.30pm in the main hall in Chudleigh Knighton Village Hall. The Chairperson stressed that this meeting will be open to the public and so all allotment tenants are welcome to attend.

The Chairperson thanked everyone for attending and the meeting ended at 8.05pm

..... **Chairperson**

Dated.....