

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree with the column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a credit and payments basis. Please complete the highlighted boxes, remembering that un-presented cheques should be entered as negative numbers.

Name of smaller authority: Hennock Parish Council

County area (local councils and parish meetings only): Devon

Financial year ending 31 March 20xx

Prepared by (Name and Role): Eleanor Maynard, Clerk and RFO

Date: 25/04/2022

	£	£
Balance per bank statements as at 31/3/22:		
Current Account / Treasurers Account	26,225.99	
Savings Account / Bus Bank Account	7,140.00	
[add more accounts if necessary]		
		33,366
Petty cash float (if applicable)		-
Less: any un-presented cheques as at 31/3/22 (enter these as negative numbers)		
item 1		
item 2		
item 3		
item 4		
[add more lines if necessary]		
item 5		
item 6		
item 7		
item 8		
Add: any un-banked cash as at 31/3/22		
		-
Net balances as at 31/3/22 (Box 8)		33,366