

HENNOCK PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING OF HENNOCK PARISH COUNCIL HELD ON TUESDAY 11TH DECEMBER 2018 IN HENNOCK VILLAGE HALL STARTING AT 7.30PM.

PRESENT: Cllrs P Baker, M Curran, C Fisher [co-opted during the meeting], B Kelly [Vice-Chairman], P McCullar J Parker [Chairperson] and C Webb.

County Cllr FJ Brook [arrived and spoke between agenda items 11.2. & 11.3.]

District Cllr R Keeling

M Ridgway, Housing Enabling Officer, Teignbridge District Council

Member of the public

H Reynolds, Clerk to the Parish Council

PART I (Open to the Public)

1. FILMING AND RECORDING OF MEETINGS: The Chairperson reminded all in attendance at the meeting that they may be filmed, recorded, photographed or otherwise reported about. Hennock Parish Council's protocol on the filming and recording of meetings was on display and those undertaking these activities were deemed to have accepted them whether they had read them or not.

2. TO ACCEPT APOLOGIES FOR ABSENCE: Apologies were received from Cllr R Dixon and the reason for her absence was accepted. Apologies were also received from District Cllr L Evans.

3. DECLARATION OF INTEREST FOR ITEMS INCLUDED ON THE AGENDA & A REMINDER TO COUNCILLORS TO UPDATE THEIR REGISTER OF INTERESTS WHERE APPROPRIATE: None.

4. REQUESTS FOR DISPENSATIONS: None.

5. PUBLIC PARTICIPATION: AN OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO SPEAK TO THE COUNCIL ABOUT MATTERS WHICH CONCERN THEM:

5.1. Proposed affordable housing developments: Mary Ridgway, Housing Enabling Officer at Teignbridge District Council, provided an update on the affordable housing projects:

Proposed affordable housing development in Chudleigh Knighton

Pre-app discussions are still ongoing between the developer and the Planning Department at Teignbridge District Council in respect of the proposed affordable housing development in Chudleigh Knighton. The Chairperson expressed her concern that the Parish Council would not want the number of open market houses to be increased. Mary explained that Amy Luxton, Housing Enabling Officer, understood this and was representing the Parish Council's position in discussions.

Proposed affordable housing development in Hennock

Teignbridge District Council [TDC] has formally pulled out of the acquisition of the land at Newhouses, Five Lanes in Hennock because its advisors have said that the restrictive covenants on the land (restricting development to 2 dwellings) would limit mortgage ability for self-build/custom-build. However, Hastoe Housing Association, a large national rural specialist, is in discussions with the landowners to bring forward this land as a rural exception site with a view to providing 100% affordable housing – somewhere between 6-8 houses with a mixed tenure of affordable rented and shared ownership – TDC is hoping for 3 shared ownership properties and a mix of 2 bed and 3 bed houses. TDC will pass over the funds it had earmarked for this project to Hastoe as a local authority grant to enable Hastoe to acquire the land. Subject to negotiations being successful, Hastoe will enter in to an option agreement with the landowners. Home England really like the site and Mary advised that Hastoe can move quite quickly.

The Chairperson acknowledged that this is really positive news for Hennock.

Mary plans to contact the self-build group and test out who will be interested in the shared ownership properties. Mary would also like to look at the lettings criteria with the Parish Council i.e. in the event that there are more applicants meeting the eligibility criteria than dwellings available (draft criteria were put together in December

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2017 but as the situation has changed, TDC would like to revisit this); Mary suggested that a small group is formed in the New Year to look at the lettings criteria with her and report back to the Parish Council – it would have no decision making powers but would make recommendations to the Parish Council. The Parish Council may wish to co-opt members of the public with expertise.

In response to questions from a member of the public, Mary advised:

- Hastoe do not have a problem with the restrictive covenants – it is a different market, Hastoe is a more commercial property developer whereas TDC is more risk adverse.
- Mary still needs to ascertain from Dartmoor National Park Authority the number of dwellings with which they will be comfortable – originally, they were looking at one open market property to cross-subsidise 4/5 affordable dwellings whereas they are now looking at 7, possibly 8 affordable properties.
- There is an additional grant requirement for foul and surface drainage – this will be challenging but not insurmountable.

The Chairperson thanked Mary for reporting to the meeting and for her ongoing help with this project; she also asked Mary to pass on the Parish Council's thanks to Amy Luxton.

5.2. Sewage leak from Finlake Holiday Park: James Rooth, resident of Chudleigh Knighton, had hoped to attend the meeting and has asked for the Parish Council's help following a further incident in which sewage has leaked from Finlake Holiday Park's pumping station on to his land and in to his lake. The Environment Agency has written a Formal Warning Letter to Haulfryn Group Ltd (Finlake) – refer to minute item 13.1. James Rooth has asked the Parish Council to “do everything in its armoury” to raise the issue.

6.1. POLICE OFFICER'S REPORT: None.

6.2. COUNTY COUNCILLOR'S REPORT: Cllr Brook reported as follows: (i) Since 2009 DCC has invested £1.1/1.2m in capital infrastructure. Due to staff cuts, buildings have become redundant which has brought in capital; (ii) Social Care Plans: without sufficient specialist school placements (which are controlled by Central Government) placing children has been very difficult and some have had to be placed in establishments outside of the county which is a lot more expensive and not in the children's' interests; (iii) Devon receives the lowest amount per capita of child in terms of school funding; the school system “does a great job” but it would be easier if Devon received the same funding as other counties: “The Department of Education recognises the problem but the Treasury does not”; (iv) DCC Has been criticised for not doing enough in preparation for Brexit – a survey of businesses found that businesses in Devon are highly reliant on trade in Europe and in the event of a “no deal” there would be “knock on” effects on the economy; (v) 3 employees in DCC's Social Care Dept have been put forward for national awards; (vi) DCC has received £18.5m funding from Central Government – capital for the road network. There was some discussion regarding the state of the road from Teign Village to Hennock [refer to minute item 13.4.] – Jerry agreed to investigate further and return to the Clerk; and (vii) The Local Enterprise Partnership for Devon & Somerset has responsibility for a fund of money and Central Government has decided it needs to be scrutinised – the scrutiny panel has been formed and Jerry is the Chairman; whilst The Local Enterprise Partnership suggests investment in small/medium size businesses a great deal of money has gone in to infrastructure projects.

The Chairperson raised the issue of superfast broadband roll-out to residents. In Phase 2 Airband and Gigaclear were awarded delivery contracts. Airband has been unable to provide a service to Hennock Village Hall because it relies on line-of-sight technology. Another resident has been advised by Gigaclear (fibre provision) that it does not serve TQ13 or TQ12 – Jerry agreed to see what he can find out.

6.3. DISTRICT COUNCILLOR'S REPORT: Cllr Richard Keeling reported that the new Public Space Protection Order (PSPO) aimed at reducing irresponsible dog ownership and making Teignbridge a cleaner & greener place has been “called in” to be considered by the full Council – Richard explained that the legislation is not going to be enforceable because TDC has less staff than before.

6.4. DARTMOOR NATIONAL PARK PARISH LINK MEMBER'S REPORT: None.

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7. APPROVAL AND SIGNING OF THE MINUTES: The minutes of the Parish Council meeting held on 13th November 2018 were approved and duly signed.

8. MATTERS ARISING FROM THE MINUTES:

8.1. Articles for Parish News: The following articles were to be included in December's Parish Council News: (i) Affordable housing projects update & (ii) a request for residents to maintain their hedges. Cllr Webb also advised that he is to launch a neighbourhood watch scheme in Chudleigh Knighton and he will write an article for the Knighton News.

9. VACANCIES IN THE OFFICE OF PARISH COUNCILLOR/CO-OPTION OF COUNCILLORS: The Chairperson welcomed Charlie Fisher who spoke to the Council as follows: Having lived in Teignbridge all of his life, Charlie moved into the Parish over the summer. He studied Politics and International Relations at the University of Exeter and now works for Teignbridge District Council in the Electoral Services Department. Charlie would like to join the Parish Council because he is interested in local politics, for the experience of being a councillor and, above all, to help with some of the problems in the Parish. He won't be able to stand for election in May 2019 as he feels he will have a conflict of interest given his role in Electoral Services; however, if there are vacancies he would like to be co-opted after the elections. Charlie had completed the application form and provided a letter from TDC confirming he is on the Register of Electors: he satisfies the legal requirements to become a councillor and has received Hennock Parish Council's Code of Conduct. The Chairperson explained that the Parish Council was not political, and that Charlie would be expected to attend each meeting, join a committee and serve on the Council until May 2019. Charlie confirmed that he was committed to serve. Cllr Baker stated that it would be a really good thing to have a young person on the Council – "we need young people – they are the future". Following a vote, Cllr Charlie Fisher was unanimously co-opted on to the Parish Council. He signed the Declaration of Acceptance of Office before the Proper Officer of the Council, provided a signed and written authority for the Clerk to send him summons to attend meetings (agendas), minutes and all associated papers by email and agreed to complete the Register of Interests form and return it to TDC within 28 days of his co-option.

10. AGREEMENT OF AGENDA BETWEEN PARTS I & II: There were no items which required discussion in Part II.

11. FINANCIAL MATTERS AND PAYMENTS:

11.1. Payment of invoices: The Parish Council resolved to make the following payments:

Payee	Chq no.	Purpose	Amount (£)
NEST	Direct Debit	Auto enrolment pension contributions: Employer: £1293.92 less £502.67 = £791.15 [Qualifying earnings for 2018/19 tax year are between £6032 & £46350] x 2% = <u>£15.82</u> Employee: £791.15 x 3% x 80% (as tax is deducted at source) = <u>£18.98</u>	34.80
H Reynolds	2679	Clerk's net salary	1142.71
HMRC	2680	PAYE & NI	213.91
S & W Lygo Engineering	2681	Chudleigh Knighton, Hennock & Teign Village Car parks and Play Parks inspection & cleaning, and cleaning of Hennock and Teign Village bus shelters: £180 & replacement of shackles & lower bushes on nest swing in Chudleigh Knighton Play Park as detailed in Clerk's summer recess report: £222.99	402.99
H Reynolds	2682	Clerk's expenses*	82.68
The Society of Local Council Clerks	2683	Annual membership fee	175.00

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Sutcliffe Play South West	2684	Supply & delivery of replacement hand hold/grip and glue for Low Rotator at Chudleigh Knighton Play Park: £47.04 plus VAT £9.41 <i>Cheque to be released on receipt of hand grip & glue</i>	56.45
Dartmoor Heathers & Gardens	2685	Parish Lengthsman duties: £420.25 plus VAT £84.05	504.30
South West Grounds Maintenance		Grounds maintenance duties:	

*Clerk's Expenses £

Working from home expenses	14.00
Stationery: 2 x A4 paper [£2.75 x 2], 4 x G4 padded envelopes for Beacon certificates [£0.68 x 4], 50 envelopes [£2.00]	10.22
Giffgaff "goodybag" – monthly bundle of minutes, texts & data for Parish Council's mobile phone	10.00
Mileage: 14/11/2018: Chudleigh to return PA system to Cllr Bushell: 12 miles less mileage to/from CKVH of 9 miles = <u>3 miles</u> ; 14/11/18: Botor Rock Farm to collect beacon signs and deliver certificate, Hennock & Teign Village to take down beacon posters & Teign Village Car Park to inspect dumped vehicle: 13 miles less mileage to/from CKVH of 9 miles = <u>4 miles</u> ; and 5/12/18: Teign Village to place "Notice to remove vehicle" on dumped horse box: 13 miles less mileage to/from CKVH of 9 miles = <u>4 miles</u> : TOTAL: 11 miles @ 60.1p per mile	6.61
Postage/stamps (includes 48 2 nd class stamps to CK & Hennock allotment holders re Allotment Association meeting)	41.85
Total	82.68
Cheque No.	2682

11.2. Financial Statements: A Receipts and Payments Account and a Bank Reconciliation for the 8 months ended 30th November 2018 were presented to the Council, which showed the current account credit balance of £46731.72 and the Savings Account credit balance of £7,140.00, the balance of which after adjusting for unrepresented cheques totalling £24.00, equated to the Receipts and Payments closing credit balance of £53847.72. The Clerk explained that the income included a grant of £100.00 from Age UK which will go out as a grant/donation in January for the Community Christmas dinner. It was resolved that the financial statements be approved.

11.3. Communities Together Fund application: Chudleigh Town Council has supported the Parish Council financially with its application for a Communities Together Fund application: The project is a joint venture with Chudleigh Town Council to undertake consultations with young people in Hennock by Clarity [Clear Solutions for Social Purpose Organisations] to form part of the Parish Plan consultation process. Clarity has put together a proposal for the consultation amounting to £2250; Hennock Parish Council has requested £1636 and Chudleigh Town Council has requested the balance of £614 from the Communities Together Fund with the aim of better delivering services across the two parishes and improving the lives of young people. The Clerk was instructed to write a letter of thanks to Chudleigh Town Council.

12. UPDATE ON POSSIBLE AFFORDABLE HOUSING DEVELOPMENTS: Please refer to minute item 5.1. After some discussion, the Clerk was instructed to add to the January agenda: set up a working group to look at the lettings/eligibility criteria for the Hennock affordable housing - the Council agreed that members of the public could be invited on to this Working Group. In response to a question about whether the housing needs survey needed to be readdressed in respect of Hennock, it was acknowledged that Mary Ridgway had suggested that another consultation event should take place at Hennock.

13. CORRESPONDENCE FOR CONSIDERATION AND ACTION:

13.1. Environment Agency [EA]: Email from the EA confirming a Formal Warning letter was sent to Haulfryn Group Ltd (Finlake) on 4th December 2018 outlining the offences and references the photographs provided by a

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neighbouring resident, James Rooth, which clearly show the flooded pumping station and the surcharging manhole chamber. It also references the prior incidents in May, September & November. At the time of the meeting members of the Planning Committee were considering 2 planning applications for Finlake. In response to James Rooth's request for support [refer minute item 5.2.], when responding with their planning observations, members of the Planning Committee were asked to advise the Clerk whether they felt the Parish Council should take this matter to the press.

13.2. BHIB Councils Insurance: email including a winter checklist – noted.

13.3. National Association of Local Councils [NALC]: Employment briefing detailing the new pay scales for 2019-2020 to be implemented from 1st April 2019 and the introduction of a new pay spine on 1st April 2019. The Clerk's existing SCP is SCP30 (£14.219 p/hr); the new SCP is SCP24 and the new salary for this scale to be applied from 1st April 2019 is £14.50 p/hr – an increase of 2% which is the figure the Parish Council built in to its 2019/20 budget: After some discussion, the Parish Council resolved to accept this new pay scale.

13.4. Devon County Council [DCC] Highways: Email regarding state of road from Teign Village to Hennock (raised at November Parish Council meeting): this road has been put forward as a high priority to receive patching works next year; these works will be much more substantial than the simple pothole repairs and will bring the road up to a standard that in the year (or second year) following the patching works DCC Highways can arrange for the site to be completely surfaced over the top. The Parish Council is asked to continue to encourage people to report potholes that meet the criteria via DCC's online system. Please refer to minute item 6.2. Cllr Jerry Brook had driven up this road on the way to the meeting and acknowledged that it needed significant attention – he will investigate further and return to the Clerk.

13.5. DCC Highways: Email confirming DCC has sent letters to all of the addresses along the length of the B3344 road including Blueberry Warren and Stokelake requesting overgrown hedges are cut back.

13.6. Resident A: Telephone call regarding the flooding on the B3344 at Apple Tree Close, Chudleigh Knighton. He has held/arranged meetings with Sibelco, DCC Highways and Devon Wildlife Trust [DWT] regarding clearance of the drains/culverts so that the water does not run in to the small stream which runs behind his property. He has cleared 7/8 of the 10 drains and Sibelco has agreed to clear the culverts at the back of the Play Park and on the other side of the Ant Trail Information Board in the Car Park. After some discussion, the Clerk was instructed to ensure the Parish Council considers adding clearance of these drains/culverts to the Parish Lengthsman contract when the contract is reviewed towards the end of the current contract which ends on 31st March 2020.

13.7. DNPA: Hard copy of the draft Local Plan for Dartmoor has been received by the Parish Council and can be made available for residents to view by contacting the Clerk. It is also available on line. The Parish Council's Planning Committee will consider it at its January meeting.

13.8. Teignbridge District Council [TDC]: Letter confirming receipt of the Parish Council's Community Right to Bid nomination form for the Environmental Play Area, Chudleigh Knighton. TDC will write to the asset owner (Sibelco UK) to inform them of the nomination. A decision on whether it should be listed or not as an asset of community value will be made before 29th January 2019.

13.9. TDC: Email confirming the dog bin requested by the Parish Council has been installed in Teign Village at the entrance splay on the left-hand side as you enter Teign Village Car Park on the bank near the road. Location for bin in Hennock still to be agreed. After some discussion, the Clerk was instructed to request TDC to install a new litter bin (with a TDC sticker advising it can be used for dog waste) on the public bridle path to Chericombe Head near Five Lanes, Hennock.

13.10. Resident B: In response to an email a notice has been placed on a green horsebox in Teign Village Car Park which gives 28 days' notice for the owner to remove the vehicle because it is not taxed and it does not have a MOT. Cllr Webb advised that this vehicle has been moved to Chudleigh and he will arrange for the DVLA to be informed.

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13.11. Merchant Navy Fund (administered by Seafarers UK): Letter of thanks for the Parish Council's donation of £26.25 resulting from the collection at the WW1 Beacon of Light event.

13.12. Royal Naval Association: Letter of thanks for the Parish Council's donation of £26.25 resulting from the collection at the WW1 Beacon of Light event.

13.13. Royal Air Force Benevolent Fund: Email thanking the Parish Council for its donation of £26.25 resulting from the collection at the WW1 Beacon of Light event.

14. PLAY PARKS MATTERS: A red handgrip on the Low Rotator in Chudleigh Knighton Play Park has gone missing and so a replacement has been ordered. The small tree in Teign Village Play Park [referred to in minute item 15 of the minutes of the Parish Council meeting held on 9th October 2018] had fallen over and is to be removed.

15. REPORTS FROM PARISH COUNCIL REPRESENTATIVES ON OUTSIDE BODIES: None.

16. MATTERS BROUGHT FORWARD BY PARISH COUNCILLORS: The Chairperson expressed congratulations to Hennock Primary School for being in the top ten schools for its low absence.

Cllr Fisher asked whether there had been any progress with regard to the Parish Council's request to DCC for a traffic count at Clay Lane Bridge. A letter has been sent to the Neighbourhood Highways Officer at DCC – this matter will be passed on to the Bridge Team and a response is still awaited.

17. DATES, VENUES AND TIMES OF NEXT PARISH COUNCIL MEETINGS:
Tuesday 8th January 2018: Parish Council meeting in Chudleigh Knighton Village Hall starting at 7.30pm.

PART II (Private): None.

As there was no further business the meeting ended at 8.55pm.

..... **Chairperson**

Dated.....