

## HENNOCK PARISH COUNCIL

### MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUESDAY THE 14<sup>TH</sup> FEBRUARY 2017 IN HENNOCK VILLAGE HALL STARTING AT 7.30PM.

**Present:** Cllrs P Baker, M Curran, K Dobson, P McCullar, J Parker, W Wastell and J Williamson.  
County Cllr FJ Brook  
Mr Simon Lee, Dartmoor National Park Ranger  
Helen Reynolds, Clerk to the Parish Council

#### **PART I (Open to the Public)**

**1. FILMING AND RECORDING OF MEETINGS:** The Chairman reminded all in attendance at the meeting that they may be filmed, recorded, photographed or otherwise reported about. Hennock Parish Council's protocol on the filming and recording of meetings was on display and those undertaking these activities were deemed to have accepted them whether they had read them or not.

**2. TO ACCEPT APOLOGIES FOR ABSENCE:** Apologies were received from Cllr I Bridle and Cllr B Kelly and the reasons for their absence were accepted. Apologies were also received from District Cllr D Laing and Mr Andrew Cooper (Dartmoor National Parke [DNPA] Parish Link Member).

**3. DECLARATION OF INTEREST FOR ITEMS INCLUDED ON THE AGENDA & A REMINDER TO COUNCILLORS TO UPDATE THEIR REGISTER OF INTERESTS WHERE APPROPRIATE:** Cllr Williamson declared an interest in item 13 regarding the field to the south of Teign Village – refer to item 4 and Cllr Williamson's request for a dispensation.

**4. REQUESTS FOR DISPENSATIONS:** Cllr Williamson made a dispensation request: she owns and lives in one of the houses in Teign Village which has the opportunity to buy a strip of land to the south of her property which forms part of the field referred to in item 13. There are concerns about the impact on the landscape and character of the land and a change of use from agriculture to domestic use is unlikely to be granted by DNPA because it is contrary to DNPA policies. Whilst Cllr Williamson has no intention of purchasing the strip of land south of her property, discussions about this issue might be understood to relate to an interest in Appendix A because of the possible impact on her property value. Cllr Williamson requested a dispensation to speak under paragraph 57.3.3 of the Hennock Standing Orders in that she has a valuable contribution to make to discussions regarding this matter given her knowledge of the local situation i.e. the dispensation is in the interests of persons living in the Council's area. The Clerk granted Cllr Williamson a dispensation to speak but not vote on the following basis: the participation of Cllr Williamson in discussions on this matter is justified by her knowledge of the local situation and by granting a dispensation only to speak and not to vote will ensure the public's confidence in the conduct of the Parish Council's business is retained.

**5. PUBLIC PARTICIPATION: AN OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO SPEAK TO THE COUNCIL ABOUT MATTERS WHICH CONCERN THEM.** Simon Lee, DNPA Ranger, provided an update to the Parish Council and the following is a summary of the salient matters:

- Rights of way surveys were done by a volunteer: 50% in year 1 and the other 50% in year 2: only minor issues have been identified. There are c190 rights of way and so Simon requested that any issues are brought to his attention. The issues with dog waste and willow off-cuts on the footpath past Rose Cottage in Hennock have been addressed by Simon: the Dog Warden is going to send him some signs to put on the finger post by the footpath and Simon has cleared the willow branches.
- Haytor lower car park is sporadically shut off because of anti-social behaviour.
- Haytor area – they have completed a year of volunteer work on the second Sunday of each month between 10.30am – 3.30pm; a variety of tasks have been undertaken including work on Templar Way, Haytor leat, and repairing the erosion of the visitor path to Haytor. 15-30 members of the public attend starting at Haytor Visitor Centre – if volunteers only have an hour to spare, that's fine.
- DNPA have employed a Student Ranger, Stuart, who has been taken on for a year – he receives training and learns on the job.
- Car crime has been relatively quiet at the reservoirs; however, South West Lakes Trust had its ticket machine stolen from Trenchford Reservoir Car Park; it has been replaced. There have been issues

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with trials bikes on the bridleways which is not permitted; Simon has talked to the offenders and involved the police and he appealed for people to contact him if they hear/see the bikes up there.

- There was some discussion regarding the concern about the impact of dogs and reference was made to the Countryside Code – Devon Wildlife Trust is concerned about the impact of dogs on Chudleigh Knighton Heath – dogs can cause a disturbance to nesting birds as well as sheep – nightjars were lost on the heath last year because of disturbance from dogs not on leads. Simon acknowledged that often people don't realise that dogs disturb nests and there is a requirement to educate people, ideally by talking to them.

The Chairman thanked Simon for attending the meeting and for his report.

**6.1. POLICE OFFICER'S REPORT:** There was 1 reported crime for the month of January 2017, as follows: Communication / article of indecent / offensive nature – The victim ordered an item from eBay and the product did not arrive as described. EBay are now holding the money and now the seller has become threatening and intimidating. Enquiries are continuing.

Chudleigh policing team have lost PC Hooper. Alison has moved to the Crime Hub which is a new initiative for the force. At present the Neighbourhood Beat Manager for Exminster and Rural will be overseeing the area.

The Chairman agreed to circulate details of a website at which phishing emails can be reported.

**6.2. COUNTY COUNCILLOR'S REPORT:** The salient points from Cllr Brook's report were as follows:

- Devon County Council's [DCC] full budget meeting would take place that week in which a saving of £23million is required; this will amount to a total of £240million over the full period which has had a marked effect on how the Council is run. Going forward it is going to become more difficult to meet the savings and there will be some redundancies.
- The Government has given County Councils the option of making an increase in spending specifically for care in the community of 6% over 3 years on top of the 1.99% increase in Council Tax; discussions are taking place on how the increase will be implemented over the 3 years.
- There is lots of activity being undertaken by South West Highways who's contract ends in April; Cllr Brook is delighted that much of this work is taking place in Chudleigh Ward.
- The Chairman expressed her concern at the cuts to buses in Torbay which makes rural people feel very vulnerable and asked Cllr Brook whether there were any plans to cut subsidies for buses locally. Cllr Brook acknowledged that members of the public who do not have their own transport rely on public transport; he had not looked in to this aspect of the budget – to date subsidies on routes have been maintained but Cllr Brook agreed to check this.
- There have been staff increases in children and young people services.
- DCC has 700+ children in care and the Council has been under immense pressure regarding managing children in care. A recent assessment showed advancement in this area and gave a "fairly glowing" report. Children have been invited to attend meetings and input in to their care package which has resulted in real progress.

The Chairman thanked Cllr Brook for attending the meeting and for his report.

**6.3. DISTRICT COUNCILLOR'S REPORT:** District Cllr Laing sent a written report as follows:

- Chudleigh Knighton Primary School pupils enjoyed their time visiting a local mosque and synagogue which Cllr Laing facilitated by using his District Councillors Fund to pay for the transport.
- Cllr Laing has agreed to support Cllr Bridle's proposal re a memorial in regards to the Americans stationed on the Heath during WW2.
- His District Councillors Fund has assisted Teign Village with upgrading their water supply.
- Successful visit by the Clerk to see and hear how District Councillors debate and conduct themselves at Forde House. 3 Chudleigh residents, of whom two were town councillors, attended the same meeting, listened to the debate and then the presentation by DCC on their work around Flood Resilience in the County, arranged by Cllr Laing and proved to be popular. Cllr Laing will be setting up a TDC Flood Resilience Review Group who will work closely with town and parish councils and liaise with DCC as well as the Environment Agency. The latter two are responsible for all watercourses.

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**6.4. DARTMOOR NATIONAL PARK PARISH LINK MEMBER'S REPORT:** None.

**7. APPROVAL AND SIGNING OF THE MINUTES:** The minutes of the Parish Council Meeting held on the 10<sup>th</sup> January 2017 were approved and duly signed. It was noted that draft minutes are being posted on the website at the time the agenda is issued so that they are on the website within one month of the meeting date.

### **8. MATTERS ARISING FROM THE MINUTES:**

**8.1. National Grid briefing:** The Chairman, Cllr baker and the Clerk attended a National Grid briefing at Chudleigh Knighton Village Hall on the 31<sup>st</sup> January 2017; in summary:

- The National Grid is refurbishing the power lines from Landulph to Exeter.
- Starts in April 2017 and finishes at the end of the year.
- Electricity supplies will not be affected.
- There will be some road closures – the Council will be given plenty of notice. The Council has expressed its concerns regarding the possible closures of the B3193 and is awaiting a response from the National Grid.
- There will be a website (including a timeline) dedicated to the “Exeter” works and a regular newsletter will be sent to clerks when the project starts.
- The Clerk has been in touch with Chudleigh Knighton Primary School and put the School forward for the education programme, “School Power” where an engineer engages with schools.
- The Clerk has “flagged” with the Chairman of Chudleigh Knighton Village Hall Committee the community investment fund “Bringing Energy to life” – the principle behind the fund is to make a positive difference in the communities where National Grid’s operations affect local people. Cllr Baker agreed to follow this up with the Village Hall Committee.

**8.2. Interpretation board/memorial at Knighton Heath:** Devon Wildlife Trust [DWT] (Andrew Bakere) has agreed that the interpretation board can be sited along the Ant Trail next to one of the former American base concrete platforms. Agreement is still awaited from Sibelco UK and Bovey Tracey Town Council. District Cllr Doug Laing has agreed to provide £250 from his Community Fund towards this project and Cllr Hole has agreed to make the board for the cost of the materials as he did with the Hennock board.

**8.3. Chudleigh Knighton Heath Phase 2 trail & interpretation board:** The Chairman and Clerk identified an initial trail (which was c2.2km and an extension to the Ant Trail starting at the road crossing at the end of Black Path and included the “Dragonfly” ponds on the heath). However, DWT and Natural England are not willing to support the proposed trail for the following reasons: (i) it is SSSI protected land; (ii) whilst the proposed trail covers open access areas on the heath, a way marked trail will increase pressure on the heath with an increased volume of walkers and dogs; (iii) the main concern is increased dog faeces which provide long term enrichment and damage to the soil; (iv) dogs can also cause a disturbance to nesting birds; and (v) signage asking walkers to keep their dogs on a lead and pick up dog faeces was not considered sufficient mitigation.

DWT asked the Council to reconsider the route of the trail and an alternative route has been identified in conjunction with Andrew Bakere of DWT (which starts at the same point on the Ant Trail but misses the “Dragonfly” ponds). However, there is a short stretch (less than 300 yards in length) where Andrew Bakere is not happy for the trail to continue on the heath/SSSI land and suggested the Council approach Sibelco UK with a view to the trail continuing on its land on the opposite side of the road (Clay Pits to Dunley Cross). DWT and Natural England have been asked to reconsider their decision and allow the trail to continue on the Heath – their response is awaited. The Chairman and Clerk are meeting with Keith Lee of Sibelco on the 20<sup>th</sup> February 2017 and will ask Sibelco to consider a footpath on its land.

**8.4. Articles for Knighton News and for Hennock and Teign Village Chronicle website:** The Clerk was instructed to add the following articles: (i) Housing Needs survey; (ii) National Grid refurbishment of power lines; (iii) adherence to the Countryside Code; (iv) a request for volunteers to join the Parish Plan Working Group; (v) the Queen’s Sapphire Jubilee; and (vi) co-option of Cllr Curran.

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**9. VACANCY IN THE OFFICE OF PARISH COUNCILLOR:** Cllr Susan Wonnacott has resigned from the Parish Council due to a health issue and the statutory notice allowing local government electors to request an election has been issued. The Chairman explained that this was a really sad loss to the Council: Susan has worked very hard & instigated a number of projects and hopefully she will be able to rejoin the Council. In terms of duties previously undertaken by Susan: (i) Cllr Curran agreed to place the notices on the notice boards; (ii) Cllr Dobson agreed to become the Parish Council's representative for Hennock Village Hall Committee; (iii) membership of the Allotments Committee will be reviewed at the time of the next Committee meeting; (iv) Beating the Bounds papers have been returned to the Clerk; and (v) the Clerk agreed to ascertain what is involved for the defibrillator checks and return to Cllr Curran if necessary.

**10. AGREEMENT OF AGENDA BETWEEN PARTS I & II:** It was agreed that items 23 & 24 should be discussed in Part II (in private) for commercial reasons.

### 11. FINANCIAL MATTERS AND PAYMENTS:

**11.1. Payment of invoices:** The Council resolved to make the following payments:

Payee	Cq no.	Purpose	Amount (£)
Heart Internet Ltd	Direct Debit	Annual renewal fee for website and email accounts £89.99 plus VAT £18.00	107.99
NEST	Direct Debit	Auto enrolment pension contributions: Employer: £1215.21 less £486.00 = £729.21 x 1% = £7.29 Employee: £7.29 x 80% = £5.83 as tax is deducted at source <i>N.B. Qualifying earnings means annual earnings that fall between £5824 &amp; £43000 so not all earnings "qualify"</i>	13.12
H Reynolds	2463	Clerk's net salary	1084.59
HMRC	2464	PAYE & NI	199.20
S & W Lygo Engineering	2465	Chudleigh Knighton, Hennock & Teign Village Car parks, bus shelters & Play Parks inspection and cleaning	180.00
South West Grounds Maintenance	2466	Grounds maintenance contract: £100.40 and crown lifting apple trees in Jubilee Orchard, Teign Village: £20.00 ("ball park" quote: £50.00) Total: £120.40 plus VAT £24.08	144.48
H Reynolds	2467	Clerk's expenses*	130.02
Dartmoor Heathers & Gardens	2468	Parish Lengthsman duties: £935.00 plus VAT £187.00	1122.00
Chudleigh Knighton Village Hall Committee	2469	Room hire: 25/10/16, 8/11/16 & 22/11/16	39.75
Allan B Matthews	2470	Fee for production of site plan and a full elevation plan for the planning application for the interpretation board at Hennock [Dartmoor National Park Authority has requested this additional information]: £160.00 plus VAT £32.00 <i>Cheque to be released on receipt of plans and invoice</i>	192.00
Dartmoor Heathers & Gardens	2471	Removal and disposal of 2 benches in Teign Village Play Park and 1 bench from Kingsteignton Road, Chudleigh Knighton, and cleaning, repairing & reinstating the base areas and scrubbing & basic treatment of bench along Black Path, Chudleigh Knighton £198 plus VAT £39.60 <i>(£8 higher than original quote of £190.00 but Dartmoor Heathers &amp; Gardens will put on a preservative to the Black Path bench at no additional charge)</i>	237.60

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### \*Clerk's Expenses £

Working from home expenses	14.00
Stationery: A4 paper x 2 (£5.00), 50DL envelopes (£1.75) & minutes folder for Annual Parish meeting minutes (£5.09)	11.84
HP 951XL magenta ink cartridge (£19.95) & HP 950XL black ink cartridge (£24.95)	44.90
Mileage: Mileage: 17/1 Allotments Committee meeting in Hennock: 12 miles less mileage to/from CK of 9 miles = 3 miles; 24/1 Planning Committee meeting in Hennock: 12 miles less mileage to/from CK of 9 miles = 3 miles; 31/1 Site meetings in Chudleigh Knighton, Hennock & Teign Village with Andy of Glasdon regarding entrance gates : 13 miles less mileage to/from CK of 9 miles = 4 miles; 6/2 Teignbridge District Council to view Overview & Scrutiny meeting: 16 miles less mileage to/from CK VH of 9 miles = 7 miles: Total of 17 miles @ 60.1p per mile	10.21
Postage/stamps N.B. £24.20 of postage relates to allotment invoices	49.07
<b>Total</b>	<b>130.02</b>
Cheque No.	2467

**11.2. Financial Statement:** A Receipts and Payments Account and a Bank Reconciliation for the ten months ended the 31<sup>st</sup> January 2017 were presented to the Council, which showed the current account credit balance of £39012.39 and the Savings Account credit balance of £7,140.00, the balance of which after adjusting for unrepresented cheques totalling £1868.86, equated to the Receipts and Payments closing credit balance of £44283.53. It was resolved that the financial statements be approved.

**11.3. Review allocation of Section 106 (Apple Tree Close) monies:** Item 14 was discussed/agreed ahead of agreement to reallocate the S106 monies as scheduled in Appendix A. In summary, changes to the earmarked sums were agreed as follows:

- Additional £850.00 earmarked for internal fencing at Chudleigh Knighton Play Park [agreed by the Parish Council at its meeting on the 8<sup>th</sup> November 2016].
- Additional £3150.00 earmarked for "Bovey Tracey Road" being £400.00 for traffic surveys in Chudleigh Knighton [agreed by TDC on the 29<sup>th</sup> September 2016] and £2750.00 for village gateways & signage in Chudleigh Knighton [refer to minute item 14].
- £3000.00 no longer earmarked for Chudleigh Knighton Primary School shelter [agreed with Jackie Huntington, Head of Teaching & Learning at Chudleigh Knighton Primary School on the 1<sup>st</sup> February 2017]
- Revised figure of £3800.27 to be reallocated.

**12. PARISH/COMMUNITY PLAN UPDATE:** It was agreed that the Council would seek volunteers from the community to join the Parish Plan Working Group and the Clerk was instructed to include an item in the Parish News. Cllr Curran agreed to join the Working Group.

**13. FIELD TO THE SOUTH OF TEIGN VILLAGE: CONSIDER ISSUES ARISING AS A RESULT OF LAND BEING OFFERED FOR SALE:** Cllr Williamson was granted a dispensation to speak on this matter [refer minute item 4] and she explained that a strip of land which forms part of a field to the south of the houses in Teign Village has been subdivided and some of the strips have already been sold to owners of the houses with the creation of individual accesses. Cllr Williamson also shared a letter she had received from Alex Gandy, Planning Officer at DNPA, the salient points of which are as follows:

- The current lawful use of the strip of land is agriculture.
- Planning permission is not required to continue using the land for agricultural purposes.
- Planning permission would be required to use the land as domestic gardens associated with the properties to the north. The change of use would be triggered by the placing of domestic structures, such as sheds, play equipment, tables and chairs, etc, on the land, its maintenance as a garden and its use incidental to the enjoyment of the nearby dwelling houses.
- The change of use will essentially serve as an extension to the village and there will inevitably be further development pressure as a result, in the form of a change in the character of the land.
- The change of use would likely lead to the further encroachment of development into the countryside which is contrary to DNPA's policies.

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- There would also be a material impact on the landscape character of the field which is contrary to policy.
- Change of use is likely to be considered contrary to policy and not supported by officers.

After some discussion, the Clerk was instructed to write to Nick Savin, Planning officer (Enforcement & Development Management) at DNPA, on the basis that the development is encroaching in to the countryside and impacting on the landscape with some parcels already fenced and effectively being used as gardens, despite the current use of the land being agriculture. The Parish Council is concerned with what is happening to the character of the land.

**14. ENTRANCE GATES:** TDC has confirmed that it will be making a payment of £1580.00 towards the provision of traffic calming signage and gates in Hennock, Chudleigh Knighton and Teign Village. The Parish Council considered the Clerk's report [Appendix B]: With regard to Teign Village, it was accepted that there was no space for a village gateway but, after some discussion, it was resolved that £250.00 of the Elector Fund grant should be used towards signage for traffic calming for Teign Village. It was further resolved that £2750.00 should be earmarked from Section 106 monies (in addition to the Elector Fund grant) towards the installation of village gates & signage and marker posts for the three entrances in to Chudleigh Knighton to assist with traffic calming.

***Standing Orders were suspended*** and Simon Lee suggested that the community considers Community Speedwatch in Teign Village [this is a locally driven initiative where active members of the community join together with the support of the Police to monitor speeds of vehicles using speed detection devices. Vehicles exceeding the speed limit are referred to the Police with the aim of educating drivers to reduce their speeds].

***Standing Orders were reinstated.***

After some discussion, the Parish Council resolved that the Clerk (in consultation with Cllrs Parker and Bridle) should purchase 6 entrance gates and 24 marker posts subject to the following:

- The residual cost not met from the Elector Fund being funded from S106 monies.
- The Clerk being satisfied that Glasdon's products are good value for money by obtaining one other comparative price and liaising with Simon Pearson of DCC Highways.
- Agreement to the proposals from DCC Highways (Simon Pearson has agreed in principle).
- Installation by DCC contractors as recommended by Simon Pearson – DCC Highways.

The Council also resolved that the Clerk (in consultation with Cllrs Parker and Bridle) should purchase signage for the entrance gates from the Council's preferred supplier.

**15. THE QUEEN'S SAPPHIRE JUBILEE: CONSIDER CELEBRATION:** The Chairman advised that Chudleigh Knighton is thinking about another garden party to celebrate the Queen's Sapphire Jubilee and Cllr Williamson agreed that the Jubilee would be celebrated at the annual summer event in Teign Village.

**16. ANNUAL PARISH MEETING (TUESDAY 21<sup>ST</sup> MARCH):** The Annual Parish meeting takes place on Tuesday the 21<sup>st</sup> March in Chudleigh Knighton Village Hall starting at 7.30pm. The Chairman will prepare a report on behalf of the Parish Council and Toby Russell, Community Helipads Development Officer, will provide an update on possible night landing sites in the Parish for the Devon Air Ambulance. The Clerk was instructed to issue the agenda and invitations to local organisations.

**17. LOCAL BOUNDARIES COMMISSION RECOMMENDATIONS:** The final recommendations on the new electoral arrangements for Teignbridge District Council mean that Chudleigh Knighton will be in Chudleigh Ward and Hennock & Teign Village will be in Teign Valley Ward despite the representations from Hennock Parish Council, and District Cllrs Doug Laing and Amanda Ford. This also means that the parish will be divided in to parish wards so that each parish ward lies wholly within a single ward; the revised electoral arrangements for Hennock parish are as follows: Parish Ward: Chudleigh Knighton: 8 parish councillors; Parish Ward: Hennock (including Teign Village): 3 parish councillors. The recommendations must now be approved by Parliament and, if approved, will be implemented at the local elections in 2019. After some discussion, the Clerk was instructed to write to the Local Boundaries Commission and express the Parish Council's extreme

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dissatisfaction with the review outcome, stressing that it is not in the interest of the local communities and urging the Commission to adjust the proposals to leave Hennock & Teign Village in Chudleigh Ward: the warding of the Parish will mean that if the existing councillors wish to remain on the Parish Council at the next election, it is likely that the seats for Chudleigh Knighton ward will not be filled and Hennock & Teign Village ward will require an election, causing unnecessary expense for the Council (as the majority of councillors live in Hennock & Teign Village and whilst they represent the whole Parish and in theory could stand for Chudleigh Knighton, this is unlikely to happen in practice).

### **18. CORRESPONDENCE FOR CONSIDERATION AND ACTION:**

**18.1. Teignbridge District Council [TDC] (Design & Heritage):** K6 telephone box opposite the Claycutters Arms is now listed.

**18.2. Devon Air Ambulance:** Cllr Ivan Bridle and the Clerk are to meet Toby Russell, Community Helipads Development Officer on Wednesday the 1<sup>st</sup> March to look at potential landing sites in the Parish.

**18.3. The Pensions Regulator:** Confirmation that Hennock Parish Council has completed a declaration of compliance with The Pensions Regulator under the Pensions Act 2008.

**18.4. TDC:** Cllr Bernard Kelly has accepted the invitation on behalf of the Parish Council to the annual event of raising the Commonwealth Flag on Monday the 13<sup>th</sup> March.

**18.5. DCC Highways:** invitation to consider taking on the lengthsman contract from DCC: After some discussion, the Clerk was instructed to research this option and report back to the Parish Council.

**19. PLAY PARKS MATTERS:** South West Grounds Maintenance's quote for £50.00 to replace the two wooden posts behind the basketball area in Chudleigh Knighton Play Park has been accepted.

**20. REPORTS FROM PARISH COUNCIL'S REPRESENTATIVES ON OUTSIDE BODIES:** None.

**21. MATTERS BROUGHT FORWARD BY PARISH COUNCILLORS:** The Chairman reported that the Heras style fencing protecting the former Anchor Inn site had been blown down in the strong winds. She reported this to Building Control together with the general poor state of the site; Building Control has made it safe.

Cllr Dobson reported the poor state of roads in terms of potholes in Hennock; some patching work is to be carried out by South West Highways.

Cllr Williamson confirmed that the community plot at Teign Village Allotments is going ahead. She also advised that Teign Village Allotment Association has made contact with the Bovey Tracey doctor's practice with a view to them referring patients requiring non-clinical intervention (in the form of allotment gardening) so that vacant allotments can be used for healthcare instead of being left empty.

The Chairman reported that Inox has put up a large board near Apple Tree Close (which reads, "Affordable Homes for Local People. Please register your interest") – which has resulted in some residents expressing concern about the independence of the Housing Needs survey.

### **22. DATES, VENUES AND TIMES OF NEXT PARISH COUNCIL MEETINGS:**

Parish Council meeting: Tuesday 14<sup>th</sup> March 2017 in Chudleigh Knighton Village Hall at 7.30pm.

Planning Committee meeting: Tuesday the 28<sup>th</sup> February 2017 in Chudleigh Knighton Village Hall at 7.30pm.

The Annual Parish meeting: Tuesday the 21<sup>st</sup> March 2017 in Chudleigh Knighton Village Hall at 7.30pm.

### **PART II (Private)**

**23. CONSIDER QUOTE FOR ADDRESSING CRACKING TARMAC & DAMAGE UNDER FENCE AT CHUDLEIGH KNIGHTON PLAY PARK:** After some discussion, the Council unanimously resolved to accept Dartmoor Heathers & Gardens' quote for £242.00 plus VAT to: treat the weed under the fence, dig out the soil

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areas under the fence, remove & dispose of the dead weed & soil; fill with hard core, compact as is possible under the fence and concrete over to tie in; add black die to blend the concrete in; and clean the cracks in the tarmac and seal in. It was noted that there are areas that appear to be the subject of subsidence along the footpath end of the Play Park, which may not have terminated subsiding and so it is conceivable that the existing cracks could reopen and fresh ones appear.

**24. GROUNDS MAINTENANCE AND PARISH LENGTHSMAN CONTRACTS: AUTHORITY FOR CLERK (IN CONSULTATION WITH INTERVIEW PANEL) TO APPOINT CONTRACTORS:** After some discussion, it was unanimously resolved that the Clerk, in consultation with the Interview Panel (Cllrs Baker, Kelly & Parker) should appoint a grounds maintenance contractor following the interviews of the short-listed contractors due to take place on Tuesday the 21<sup>st</sup> February 2017.

Parish Lengthsman tender documentation was sent out to seven contractors but only one tender was returned from the existing lengthsman. The tender for three years was as follows: Year 1: £3512.00 (this is £512 higher than the figure of £3000.00 built in to the 2017/18 budget and the difference will need to be funded from reserves - but see below\*); year 2: £3599.80 & year 3: £3689.80 amounting to £10801.60 for the three years. The Chairman reported that there has been an excellent response to the lengthsman’s work from residents and people have really noticed a difference to the appearance of the Parish. After some discussion, it was unanimously resolved that the tender from Dartmoor Heathers & Gardens should be accepted and the contractor should be appointed as the Council’s Parish Lengthsman from the 1<sup>st</sup> April 2017 to the 31<sup>st</sup> March 2017. The Clerk was instructed to make the necessary arrangements.

\*The Clerk has made an application to the Highway Maintenance Community Enhancement Fund for fifty percent of the tender sum in year 1 i.e. £1756.00.

After some discussion, subject to the contractor’s agreement, the Clerk was instructed to purchase some magnetic signs for the sides of the contractor’s vehicles reading, “Working for Hennock Parish Council”.

As there was no further business the meeting ended at 9.50 pm.

..... **Chairman**

**Dated**.....