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Chudleigh Knighton Allotment Tenant

11<sup>th</sup> February 2019

Dear Allotment Tenant

**Invitation to a Meeting & Vote of Chudleigh Knighton Allotment Tenants on Wednesday 20<sup>th</sup> March 2019 at 7.30pm in the Main Hall at Chudleigh Knighton Village Hall**

At a meeting of allotment tenants held on 15<sup>th</sup> January 2019 there was support to take forward the possibility of forming an Allotment Association for Chudleigh Knighton allotments. A meeting has, therefore, been arranged to discuss this further and decide whether an Allotment Association should be formed. The meeting will take place on Wednesday 20<sup>th</sup> March 2019 at 7.30pm in the main hall at Chudleigh Knighton Village Hall and you are invited to attend and vote on this matter.

Only the votes of Chudleigh Knighton allotment tenants attending the meeting will count – a scrutineer will be asked to oversee the vote. A majority of tenants voting at the meeting must agree with the allotments being run by a committee of allotment tenants i.e. the decision will be based on a majority vote of those voting in person at the meeting – if you do not attend the meeting you will not be entitled to vote.

A summary of allotment costs and income is on the reverse of this letter together with some key information. Please note the rent payable by an allotment association would be £300 (based on 3 acres) and not £150 as indicated at the January meeting because the land will now include the "Top Plot".

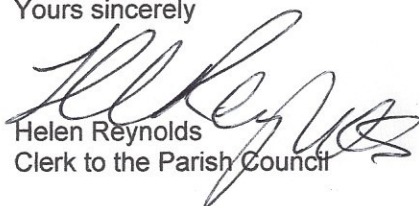
If the majority vote decides to form an Allotment Association, the Parish Council will require the names and contact details of those wishing to take forward formation of an Allotment Association – this must be a minimum of three people.

Paragraph 2 on page 3 of the 2019/20 Tenancy Agreement has been amended to enable your details to be passed to Chudleigh Knighton Allotment Association should the majority of tenants attending the meeting vote for the formation of an Allotment Association to take on the management of the allotments.

The next meeting of the Parish Council's Allotments Committee meeting will take place on Tuesday 2<sup>nd</sup> April 2019 at 7.30pm in the main hall in Chudleigh Knighton Village Hall. Should Chudleigh Knighton tenants vote to form an Allotment Association, it is anticipated that those tenants taking this forward will attend the meeting to discuss the way forward – members of the public are welcome to attend this meeting.

If you have any questions or would like any further information please do not hesitate to contact me.

Yours sincerely

  
Helen Reynolds  
Clerk to the Parish Council

**Allotment income and costs for Chudleigh Knighton allotments**

**Allotment rents received for the allotment year from 26th March 2018 to 25th March 2019**

	£
Rents received	<u>1030.30</u>

*N.B. Invoices were sent out mid-February and so some of this income was banked in the financial year accounts ended 31st March 2018 and some was banked in the financial year ended 31st March 2019*

**Allotment costs for the 9 months to 31st December 2019**

Items	
New gate	335.00
Plot signs/posts	33.50
Plot signs/posts	240.00
Plot signs/posts	80.00
Removal of broken glass	80.00
Fitting small gate	18.00
Alterations to small gate	10.00
New allotment gate signs	78.00
<b>Total costs</b>	<u><u>874.50</u></u>

**Allotment rents received for the allotment year from 26th March 2017 to 25th March 2018**

	£
Rents received	<u>1030.30</u>

*N.B. Invoices were sent out mid-February and so some of this income was banked in the financial year accounts ended 31st March 2017 and some was banked in the financial year ended 31st March 2018*

Remove hanging branches	25.00
Reduce steepness of slope	120.00
Clearance of rubbish from allot***	350.00
*** £100 contribution received from former tenant	
<b>Total</b>	<u><u>495.00</u></u>

**Additional information**

1) The above excludes:

- < Admin/staff costs for administering the allotments
- < Insurance costs as these are included in the overall insurance policy the Parish Council holds
- < NSALG (National Allotment Society) membership fee £55.00 plus VAT

2) The rent payable by an Allotment Association for the Chudleigh Knighton allotments would be based on agricultural rents (£100 per acre) and so for Chudleigh Knighton (3 acres) the rent would be £300.

3) A major concern of tenants in 2011 was the ownership of the retaining wall to the CK allotments and ongoing responsibility - at that time Teign Housing confirmed that it owned the wall.

4) Income from allotments has to be spent on allotments.

5) There are 52 plots of which 40 are half plots.

6) Cost of full plot: £37.20 p.a. (Half plot: £18.60).

7) 37 tenants.

8) All plots are let/no vacant plots.

9) 2 people on the waiting list.