

### 9.1. Clerk's Actions from Parish Council Meeting held 14<sup>th</sup> February 2023

| Action Ref. | Agenda Item Feb | Action  | Notes   | Agenda Item March |
|-------------|-----------------|---|---|-------------------|
| A           | 6.2.            | The Clerk to feedback Cllr Brook's findings regarding the recycling of small electrical items.  | No response from Cllr Brook yet.<br>Clerk also wrote to TDC, response emailed to Councillors 28/02/23 01/03/23 and 08/03/23 | 9.1               |
| B           | 6.3.            | The Clerk to promote the loans available from Teignbridge District Council for people who need to buy fuel in bulk via our newsletter and Facebook page.  | Completed   | N/A               |
| C           | 9.2.            | The Clerk to include the following additional suggestions to the induction pack:<br>1. What Teignbridge District Council and Devon County Council are responsible for<br>2. How to report a highways problem to Devon County Council<br>3. Hennock Parish Council - List of Committees<br>4. How a councillor gets something added to the agenda.<br>5. Hennock Parish Council Policies<br>6. Quiz (The one the Clerk produced as part of her job interview)<br>Also, to keep the Contents page but remove the page numbers         | Completed   | N/A               |
| D           | 10.             | The Clerk to produce the Newsletter and distribute via agreed methods including the following subjects:<br>* Elections 4th May and the need for photo ID<br>* Spread the cost of your food bills<br>* Vacant plots at Hennock Allotments<br>* Police Surgery at Soup and Pud, Hennock Village Hall, 16th March 12 noon<br>* Parish Council archives<br>* Emptying bins on parish council land and sponsorship opportunities<br>* Trees in the parish and TPOs   | Completed   | N/A               |
| E           | 12.1.           | The Council unanimously resolved that the Clerk should make the below payments 205 - 220 using online banking, with the exception of voucher 209 NEST pension that will automatically be debited in March.  | Completed   | N/A               |
| F           | 14.             | The Clerk to include in our newsletter the following article. At our last parish council meeting Councillors voted to continue to pay Teignbridge District Council to empty our litter bins and dog bins at our play parks and car parks. This is a huge cost to the parish council as it costs £13.50 + vat each empty so in total the bill for 2023/24 will be £2487.50 + vat. We would encourage residents to take their rubbish home if they can. Could you company / group help by sponsoring a bin? Please contact the Clerk. | Completed<br><br>No companies / groups come forward to date.  | N/A               |
| G           | 19.             | The Clerk to put the Coronation on the March agenda so we can consider gifts for the children and to ascertain numbers of children at the pre schools and schools and find costings for Coronation Medals and other items.  | Completed<br>Hennock School<br>and Pre-School 72<br>CK Pre School 26<br>CK School 101                                       | 13.               |